



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 41
AGENDA DATE: Thu 12/15/2005
PAGE: 1 of 3**

SUBJECT: Authorize execution of a 12-month service agreement with PAMPERED LAWNS, INC., Austin, TX, for median mowing services in an amount not to exceed \$60,960, with two 12-month extension options in an amount not to exceed \$60,960 per extension option, for a total agreement amount not to exceed \$182,880.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$45,720 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Parks and Recreation Department. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Parks and Recreation; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Vikie DeLuyck, MSW, Senior Buyer/974-2003

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specifications of eight bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement for the Parks and Recreation Department (PARD) is for mowing and maintenance of medians and right-of-way areas in two of the three zones established for the solicitation. Maintenance shall consist of trimming grass and ground cover around trees, posts, signs, and curbs, and removal of litter and debris. An administrative service agreement in the amount of \$34,114 will be made to Pimpton's Landscaping, Inc., for the third mowing zone.

Eight years ago, medians were mowed by contractors until the price increased and PARD determined it was more economical to perform these services with PARD staff. The function was reallocated to in-house mowing staff. Mowing was reduced from eight cycles (times) per year to six cycles per year. In early 2000, it was decreased again to three to four mowing cycles per year.

With Public Works funding assistance and the price per acre dropping to more reasonable rates, PARD is now able to contract out the median mowing for eight cycles per year.

MBE/WBE Solicited: 19/5

MBE/WBE Bid: 1/0



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**BID TABULATION
IFB No. VD05300107**

Median Maintenance for Zones 1, 2 & 3

VENDOR	BID FOR ZONE 1 (91.5 acres)	BID FOR ZONE 2 (73.07 acres)	BID FOR ZONE 3 (35.5 acres)
PAMPERED LAWNS, INC. Austin, TX	\$43,920.00	\$35,073.60	\$17,040.00
Pimpton's Landscaping Inc. Austin, TX	\$51,240.00	\$34,113.60***	\$19,880.00
Wallace Lawn Care* Austin, TX	\$24,288.00	\$19,536.00	\$10,560.00
Austin Nursery & Landscape** Pflugerville, TX	\$27,456.00	\$22,112.00	\$10,650.00
Majestikleen* Austin, TX	\$36,600.00	\$29,228.00	\$14,200.00
Advance Landscape Designs* Austin, TX	\$42,090.00	\$32,692.16	\$16,330.00
JC Cut Austin, TX	\$51,240.00	\$40,919.20	\$19,880.00
Amazing Scapes Austin, TX	\$54,900.00	\$43,842.00	\$21,300.00

*** Bidder was deemed non-responsive because they did not have required equipment.**

**** Bidder was deemed non-responsive because they did not provide required references with similar size and scopes of work.**

***** Administrative award**

A complete bid tabulation is available in the Purchasing Office.



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PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred and six notices were sent, including nineteen MBEs and five WBEs. Fifteen solicitations were issued, including four MBEs and zero WBEs. Eight bids were received with one MBE and no WBEs responding.
- c. The last solicitation for comparable services was eight years ago. There is no recent price history available.

APPROVAL JUSTIFICATION

- a. Lowest bid meeting specifications.
- b. The Parks and Recreation Department concurs with the recommended awards.
- c. Advertised in the Austin American-Statesman and Internet.