



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 46
AGENDA DATE: Thu 12/15/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with CAREFREE UNIFORMS, Scottsdale, AZ, for the purchase of uniform work trousers and shirts in an amount not to exceed \$73,155, with two 12-month extension options in an amount not exceed \$73,155 per extension option, for a total agreement amount not to exceed \$219,465.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$54,866.25 is included in the Fiscal Year 2005-2006 Approved Operating Budgets for various City departments. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Parks and Recreation; **AUTHORIZATION:** Vickie Schubert
Austin Water Utility;
Convention Center;
Public Works; Watershed
Protection and
Development Review;
Financial and
Administrative Services -
Building Services;

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of six bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the annual supply of men's and women's work uniforms for various departments citywide. These uniforms will be used by City maintenance and technical employees while performing their jobs. The uniforms are constructed of 65% polyester-35% cotton and 100% cotton permanent press fabric. The major users of these uniforms are Austin Water Utility (23%), Parks and Recreation Department (19%), Public Works and Transportation (17%), Building Services (12%), Convention Center (11%) and the Watershed Protection and Development Review Department (10%). Other departments will be able to use this contract. Uniforms are stocked as inventory items by the Finance and Administrative Services Department, Materials Management and are issued on an as needed basis.



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MBE/WBE Solicited: 0/3

MBE/WBE Bid: 0/1

BID TABULATION

IFB #SC05100075

Uniforms 65%/35% & 100% Cotton

| <u>Vendor</u> | <u>Total Price of 97 Items</u> |
|--|---------------------------------------|
| Carefree Uniforms Scottsdale, Arizona | \$73,154.97 |
| Work 'N Gear Weymouth, Massachusetts | \$77,084.76 |
| Miller Uniforms & Emblems, Inc. Austin, Texas | \$83,607.15 |
| The Thomaston Corporation New York, New York | \$84,028.47 |
| Uniform Concepts (WBE) Austin, Texas | \$86,180.15 |
| Safety & Security Franklin, Tennessee | \$89,186.25 |

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.**
- Thirty-six notices were sent, including three WBEs. There are no known MBEs. Fourteen solicitations were issued including one WBE. Six bids were received including one WBE.**
- The pricing offered represents an 8% increase in the average unit price from the previous contract awarded in July 2002.**

APPROVAL JUSTIFICATION

- Low bidder.**
- Finance and Administrative Services Department, Materials Management Department concurs with the recommended award.**
- Advertised in the Austin American-Statesman and Internet.**



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