



Item # 26

**Purchasing Office
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: 4/6/2006
ITEM NO:**

Subject: Authorize execution of Amendment No. 3 to Contract No. PC 740SC00321 through the State of Texas Building and Procurement Commission with HAWORTH INC., C/O FURNITURE MARKETING GROUP, Austin, TX, for layout design, refurbishing and installation of existing modular furniture and the purchase and installation of new modular furniture for the Cameron Road Campus for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$731,489.91, for a revised total agreement amount not to exceed \$910,458.68.

Amount and Source of Funding: Funding is available in the Fiscal Year 2005-2006 Approved Capital Improvement Project Fund of the Finance and Administrative Services Department, Building Services Division.

Fiscal Note: A fiscal note is attached.

Requesting Department:

For More Information: Mick Osborne, Sr. Buyer/974-2995

Prior Council Action: December 15, 2005, Approved original contract; March 2, 2006, Approved Amendment No. 2.

Boards and Commission Action:

Purchasing Language: Cooperative Purchase.

MBE/WBE:

On October 6, 2005, Council approved a budget of \$22,125,000 to purchase commercial property at 8301 Cameron Road and to complete renovations to make the site suitable for occupancy by various City departments. On January 3, 2006, the City of Austin closed on the purchase of this property. The purchase included several hundred systems furniture stations manufactured in the 1980s. These stations are being refurbished, reinstalled, and reused by City departments moving to the Cameron Road facility.

The original contract through the State of Texas term contract with Haworth, Inc., C/O Furniture Marketing Group, Inc., to disassemble and inventory the existing modular furniture was approved by Council on December 15, 2006, in an amount not to exceed \$67,642. The first contract amendment of \$39,922.38 for fabric to re-skin furniture panels was approved administratively. Contract Amendment No. 2 in the amount of \$71,404.39 was for the purchase of supplemental furniture pieces to complete systems units such as task lights, power connectors and shelf units, as well as labor costs to refurbish and re-install a portion of the existing on-site systems furniture to be used by Solid Waste Services for an April move-in.

This request, Amendment #3, includes design/layout services, refurbishing, and reinstallation of approximately 233 existing workstations, including the purchase of supplemental product to allow existing furniture to be reconfigured to meet new users' needs, and for the purchase and installation of an estimated 200 new workstations as needed when the supply of existing furniture is exhausted. The systems furniture will serve several departments including the Austin Police

Department , Austin Energy, Parks and Recreation, and Health and Human Services.

An RCA for workstations, task chairs and other furniture for the new city-wide Customer Information Call Center is expected to be brought to Council for approval in June 2006.

This purchase is through a contract that was competitively bid and awarded by the State of Texas, Texas Building and Procurement Commission.

State of Texas Building and Procurement Commission with
HAYWORTH INC., C/O FURNITURE MARKETING GROUP
4/20/2006

Contract Summary:

<u>Description</u>	<u>Action</u>	<u>Total</u>
Original Contract	Tear down, inventory, and store existing modular furniture	\$67,642.00
Amendment No. 1	Administrative award for fabric to re-skin furniture panels for SWS move-in	\$39,922.38
Amendment No. 2	Purchase of supplemental furniture pieces including labor to refurbish and re-install existing systems furniture to be used by SWS	\$71,404.39
Proposed Amendment No. 3	Refurbish and re-install 233 existing workstations and for purchase and installation of 200 additional workstations	<u>\$731,489.91</u>
	Revised Total Contract Amount	\$910,458.68

**CIP
Fiscal Note**

DATE OF COUNCIL CONSIDERATION:

DEPARTMENT:

Financial and Administrative Services Department

DESCRIPTION: Authorize execution of Amendment No. 3 to Contract No. PC 740SC00321 through the State of Texas Building and Procurement Commission with HAWORTH INC., C/O FURNITURE MARKETING GROUP, Austin, TX, for layout design, refurbishing and installation of existing modular furniture and the purchase and installation of new modular furniture for the Cameron Road Campus for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$731,489.91, with the total agreement amount not to exceed \$910,458.68.

Financial and Administrative Services Department

Project Name: Cameron Road Site
Project Authorization: 2005-06 Capital Budget
Funding Source: Certificates of Obligation
Number: 8560-747-0150

Current Appropriation	\$22,125,000
Unencumbered Balance	\$9,492,403
Amount of This Action	(\$731,490)
Available Balance	<u>\$8,760,913</u>