



Item # 28

**Purchasing Office
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA DATE: 4/6/2006
ITEM NO:**

Subject: Authorize execution of a 12-month service agreement with SHADES OF GREEN (WBE-FR), Austin, TX, for landscape maintenance services for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$102,710, with two 12-month extension options in an amount not to exceed \$102,710 per extension option, for a total agreement amount not to exceed \$308,130.

Amount and Source of Funding: Funding in the amount of \$51,355 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Finance and Administrative Services Department, Building Services Division, Cameron Road Campus Fund and the Tax Increment Financing Fund. Funding for the remaining six months of the original contract period and extension options is contingent upon availability in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Requesting Department:

For More Information: Mick Osborne, Sr. Buyer/974-2995

Prior Council Action:

Boards and Commission Action:

Purchasing Language: Lowest bid of four received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for landscape maintenance services at Austin City Hall, Block 21, Technicenter, Building Services and the Cameron Road Campus. The contractor has a Certified Landscape Professional on staff and will utilize a Certified Arborist to provide consulting services regarding the care of trees.

No gasoline powered equipment will be used at City Hall and low emission equipment (electric mowers, trimmers, and blowers) will be used where feasible and where electricity is available at the other properties.

MBE/WBE solicited: 21/5 MBE/WBE bid: 1/1

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred eight notices were sent, including 21 MBEs and five WBEs. Thirteen solicitations were issued, including four MBEs and two WBEs. Four bids were received including one MBE and one WBE.
- c. This is the first competitive solicitation issued for this group of facilities; therefore, there is no bid history available.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with Building Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

BID TABULATION
LANDSCAPE MAINTENANCE
IFB NO. MO06300095A
(15 line items)

VENDOR	TOTAL PRICE
SHADES OF GREEN (WBE-FR) AUSTIN, TX	\$102,710
Advance Landscape Designs (MBE-FH) Austin, TX	\$118,628
Biogardener Austin, TX	\$127,894
Avery's Lawncare & Landscaping Round Rock, TX	\$185,920

Bid tabulation is on file in the Purchasing Office.