

**Purchasing Service Agreement  
CITY OF AUSTIN**

**AGENDA #33  
DATE: 4/20/2006**

**RECOMMENDATION FOR  
COUNCIL ACTION**

---

**Subject:** Authorize execution of a contract with AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES, Alexandria, VA, for an interactive employee training system in an amount not exceed \$132,400.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2005-2006 Operating Budget of the Aviation Department.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**Requesting Department:** Purchasing

**For More Information:** Cruz Banda, Buyer II/974-2133

**Prior Council Action:**

**Boards and Commission Action:** Recommended by the Austin Airport Advisory Commission

**Purchasing Language:** Sole Source.

---

The City of Austin, Austin-Bergstrom International Airport (ABIA) currently provides driver and security training to employees driving inside the airport operations areas. The vendor will provide training by means of PowerPoint, video and lecture presentation followed by a written test. This training and subsequent records retention is required by Federal Aviation Regulation (FAR) Part 139.

American Association of Airport Executives Interactive Employee Training (IET) System is the only system that meets FAR Part 139 requirements in training and record retention. The

IET system will also provide a greater level of customer service by providing greater scheduling flexibility for the employees and eliminate the need for a dedicated trainer.