

**Purchasing Service Agreement
CITY OF AUSTIN**

**AGENDA #39
DATE: 4/20/2006**

**RECOMMENDATION FOR
COUNCIL ACTION**

Subject: Authorize execution of a 12-month service agreement with ANA LAB CORPORATION, Kilgore, TX, to provide pollutant analysis services for the Austin Water Utility, in an amount not to exceed \$75,750, with two 12-month extension options in an amount not to exceed \$75,750 per extension option, for a total agreement amount not to exceed \$227,250.

Amount and Source of Funding: Funding in the amount of \$31,563 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Austin Water Utility. Funding for the remaining seven months of the original contract period and extension options will be contingent upon available funding in future budget.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Requesting Department: Purchasing

For More Information: Stephen T. Aden, Supervising Sr. Buyer/974-2021

Prior Council Action:

Boards and Commission Action:

Purchasing Language: Lowest responsive bid of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes an annual service agreement with Ana-Lab Corporation to provide priority and regulated pollutant analysis services of environmental water quality samples for the Laboratory Services Division of the Austin Water Utility. These analyses are required as part of the City's compliance with the Federal Clean Water Act mandates as well as related state and local requirements.

This service complies with applicable U.S. Environmental Protection Agency standards.

MBE/WBE solicited: 18/13 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred ninety-three notices were sent including eighteen MBEs and thirteen WBEs. Five bids were received with no MBEs/WBEs responding.
- c. The pricing offered represents no change since the last contract award in March 2003.

APPROVAL JUSTIFICATION

- a. Low bidder.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and Internet.

BID TABULATION
Priority and Regulated Pollutant Analysis Services
(Twenty Items)
IFB No. SA0630013

<u>VENDOR</u>	<u>FEE SCHEDULE DISCOUNT</u>	<u>TOTAL PRICE TO THE CITY BASED ON 20 SAMPLE ITEMS</u>
LCRA-Environmental Laboratory Services Austin, TX	20%	\$2,279.20*
TTI Environmental Laboratories Arlington, TX	0%	\$2,013.00**
Energy Laboratories Inc. College Station, TX	25%	\$2,768.00***
Star Analytical Fort Worth, TX	30%	\$2,688.50****
Ana-Lab Corporation Kilgore, TX	0%	\$2,886.00

*LCRA did not meet specifications. It does not provide all the methods as requested, and outsources some of the analysis which is not allowed under this solicitation.

**TTI Environmental is non-responsive. It is not accredited by the National Laboratory Accreditation Conference and did not indicate its Method Detection Limit (MDL) as required in the specifications.

***Energy Laboratories Inc. did not indicate they can provide a 24-hour turn around time for expedited services.

****Star Analytical did not indicate what their MDLs are; they propose to outsource some of the work; and they do not provide all the methods requested under the solicitation.

Bid tabulation is on file in the Purchase Office.