


A U S T I N C I T Y C O U N C I L
AGENDA



Thursday, April 27, 2006

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**Purchasing Service Agreement
RECOMMENDATION FOR COUNCIL
ACTION**

ITEM NO: 24

Subject: Authorize execution of a nine-month service agreement with PDS TECHNICAL SERVICES, Austin, TX, for the provision of a temporary serologist and a temporary evidence technician for the Austin Police Department in an amount not to exceed \$67,080, with two 12-month extension options in an amount not to exceed \$89,440 per extension option, for a total agreement amount not to exceed \$245,960.

Amount and Source of Funding: Funding in the amount of \$67,080 is available in the Fiscal Year 2005-2006 Police Department Approved Operating Budget Special Revenue Fund: U. S. Department of Justice, Office of Justice Program, Forensic Casework DNA Backlog Reduction Program. Funding for the extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information:

Prior Council Action:

Boards and Commission Action:

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Material

(click to open)

 PDS BID TAB 042706MO

PDS Technical Services, a temporary employment agency, will provide a qualified Serology Screener and Evidence Technician to assist the Austin Police Department DNA Lab in reducing the backlog of DNA cases. The Serology Screener will perform initial processing of evidence, including documenting the items, performing presumptive testing, and collecting stains and packaging them for storage and tracking until DNA testing begins. The Evidence Technician will coordinate the transfer of DNA evidence from the cold case/sex crimes investigator to the DNA Lab, including logging the evidence, insuring the integrity of chain of custody, and notifying the forensic scientist when evidence is available.

MBE/WBE solicited: 12/13 MBE/WBE BID: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Two hundred twenty four notices were sent, including 12 MBEs and 13 WBEs. Seven solicitations were issued, including one MBE and no WBEs. Three bids were received with no MBE/WBE firms responding.

APPROVAL JUSTIFICATION

- a. Low bidder.
- b. The Purchasing Office concurs with Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.