

A U S T I N C I T Y C O U N C I L

AGENDA



Thursday, June 22, 2006

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**Purchasing Service Agreement
RECOMMENDATION FOR COUNCIL ACTION**

Subject: Authorize award and execution of a contract through the U. S. Communities Purchasing Alliance with HAWORTH, INC., C/O FURNITURE MARKETING GROUP, INC., Austin, TX, for the layout, design, purchase and installation of new modular furniture for the new 3-1-1 Citywide Information Contact Center at the Cameron Road Campus in an amount not to exceed \$404,862.12.

Amount and Source of Funding: Funding is available in the Fiscal Year 2005-2006 Approved Austin Energy Metering Capital Projects Fund.

Fiscal Note: A fiscal note is attached.

Additional Backup Material

(click to open)

[Haworth 62206 FN](#)**For More Information:** Mick Osborne, Sr. Buyer/974 2995**Purchasing Language:** Cooperative Purchase.

On October 6, 2005, Council approved a budget of \$22,125,000 to purchase commercial property at 8301 Cameron Road and to complete renovations to make the site suitable for occupancy by various City departments. On January 3, 2006, the City of Austin closed on the purchase of this property.

This contract will provide for the layout, design, purchase and installation of new modular furniture for the 3-1-1 Citywide Information Contact Center (CICC) to be located at the Cameron Road campus. The 24-hour CICC is expanding from being a resource for information regarding all City services to also answering all non-emergency calls that are currently directed to the Austin Police Department's 3-1-1 service. The CICC currently receives an average of 35,000 calls per month, with call volume projected to rise to 100,000 calls per month after training is complete and the new system is implemented in 2007.

The CICC is currently located at 505 Barton Springs and is expected to move to Cameron Road in the fall of 2006, once renovations are completed. This furniture contract will allow for the design, purchase and installation of approximately 80 call taker workstations, training room furnishings and other office and conference room furniture. Although the Cameron Road purchase included several hundred furniture workstations that are being refurbished and used throughout the campus, these stations are not appropriate for call center activities.

This cooperative purchasing program was established as a national structure for local government agencies to make use of their collective purchasing power and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

CIP BUDGET
Fiscal Note

DATE OF COUNCIL CONSIDERATION:

6/22/2006

WHERE ON AGENDA:

Resolution

DEPARTMENT:

Austin Energy

SUBJECT: Authorize execution of a contract through the U. S. Communities Purchasing Alliance with HAWORTH, INC., C/O FURNITURE MARKETING GROUP, INC., Austin, TX, for the layout, design, purchase and installation of new modular furniture for the new 3-1-1 Citywide Information Contact Center at the Cameron Road campus in an amount of \$404,862.12.

FINANCIAL INFORMATION:

Parent Project Name: **Customer Services, Billing and Metering**
Project Authorization: **2004-2005 Approved Capital Budget**

Current Appropriation	\$	32,793,951.00	
Unencumbered Balance			\$ 11,584,806.96
Amount of This Action			(404,862.12)
Remaining Balance			<u>\$ 11,179,944.84</u>

Use of Remaining Balance:

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

Use of Any Remaining Funds After Completion of Project:

No remaining funds anticipated at this time.

Director, Planning & Budget Signature: J.E. Pokorny Date: 5/31/2006