

A U S T I N C I T Y C O U N C I L
AGENDA



Thursday, June 22, 2006

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#47

**Purchasing Service Agreement
 RECOMMENDATION FOR COUNCIL ACTION**

Subject: Authorize award and execution of a 12-month requirements supply contract with FOX SCIENTIFIC, INC, Alvarado, TX, (MBE/MH), for the purchase of expendable laboratory supplies for the Austin Water Utility in an estimated amount not to exceed \$150,000, with two 12-month extension options in an estimated amount not to exceed \$150,000 per extension option, for a total estimated contract amount not to exceed \$450,000.

Amount and Source of Funding: Funding in the amount of \$37,500 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Austin Water Utility. Funding for the remaining nine months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

**D FOX SCIENTIFIC 062206
 BID TAB**

For More Information: Stephen T. Aden, Supervising Senior Buyer, 974-2021.

Purchasing Language: Lowest bid of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of expendable laboratory supplies (beakers, bottles, gloves, flasks, etc.) to be used by the Austin Water Utility's laboratories on an as needed basis. This contract will be used by the Laboratory Division of the Austin Water Utility to procure both expendable and reusable supplies for the five laboratory sites. Under this contract the laboratories will be able to purchase all items in the contractor's supply catalog with the exception of chemicals. Approval of this contract will continue to provide the laboratories with the necessary supplies they require to conduct daily operations.

MBE/WBE solicited: 4/1 MBE/WBE bid: 1/1

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-seven notices were sent, including four MBEs and one WBE. Eight solicitations were issued, including one MBE and one WBE. Five bids were received including one MBE and one WBE firm.
- c. This is the first purchase of this particular combination of items; therefore, there is no price history available.

APPROVAL JUSTIFICATION

- a. Lowest bidder.
- b. The Purchasing Office concurs with Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

**CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION
VENDOR NAME:**

**AGENDA DATE: 6/22/06
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BID TABULATION
IFB No. SA06100076
(Estimated Annual Usage - \$150,000)
(20 Sample Catalog Items)

<u>VENDOR</u>	<u>TOTAL COST</u>	<u>DISCOUNT FROM MFG's CATALOG</u>
Fox Scientific Inc. (MBE/MH) Alvarado, TX	\$2,049.08	28 – 50%
Fisher Scientific Co. Houston, TX	\$2,152.10	22 – 64%
VWR International, Inc. Suwanne, GA	\$2,204.56	25 – 60%
*A Daigger & Company Vernon Hill, IL	\$2,524.70	14 – 38%
Epotech USA (WBE/FA) Houston, TX	\$2,565.17	40%

***Vendor only bid 18 of the 20 items listed on the bid sheet.**

Bid tabulation is on file in the Purchasing Office.