

# A U S T I N C I T Y C O U N C I L

## AGENDA



Thursday, July 27, 2006

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### Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

**ITEM No. 62**

**Subject:** Authorize award and execution of a 12-month requirements service contract with BALLARD'S LANDSCAPING(MBE/MB), Austin, TX, for the supply, planting, and maintenance of various trees for the Austin Water Utility in an estimated amount not to exceed \$343,370, with two 12-month extension options in an estimated amount not to exceed \$343,370 per extension option, for a total estimated contract amount not to exceed \$1,030,110.

**Amount and Source of Funding:** Funding in the amount of \$343,370 is available in the Approved Fiscal Year 2005-2006 Capital Budget for the Austin Water Utility. Funding for the extension options is contingent upon available funding in future budgets.

**Fiscal Note:** A fiscal note is attached.

#### Additional Backup Material

(click to open)

[BALLARD'S BID TAB](#)

[AWU BALLARDS  
FISCAL NOTE](#)

**For More Information:** Stephen T. Aden, Supervising Senior Buyer, 974-2021.

**Purchasing Language:** Lowest bid of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the supply, delivery, planting, and maintenance of trees as part of the tree replacement program associated with trees removed through the Austin Water Utility's, Austin Clean Water Program (ACWP). The ACWP is a program to rehabilitate and replace deteriorated sanitary sewer lines throughout the City, and includes over 80 separate construction projects. The City's Land Development code requires the planting of new trees to compensate for any trees removed as part of these projects. Instead of including the planting of new trees in each of these individual construction projects, the Water Utility worked with the Watershed Protection & Development Review Department to develop one overall Tree Supply and Planting service contract to address anticipated tree mitigation requirements for all the ACWP projects.

MBE/WBE solicited: 15/5 MBE/WBE bid: 3/0

**PRICE ANALYSIS** a. Adequate competition. b. Fifty-five notices were sent including 15 MBEs and five WBEs. Six solicitations were issued. Four bids were received including three MBE firms. c. This is the first purchase of this type; therefore, there is no price history available.

**APPROVAL JUSTIFICATION** a. Lowest bidder. b. The Purchasing Office concurs with the Austin Water Utility's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.

CITY OF AUSTIN  
AGENDA DATE: 07/27/06  
VENDOR NAME: BALLARD'S LANDSCAPING

**BID TABULATION**  
**IFB No. SA06300076**  
**Tree Supply, Planting, and Maintenance**  
**(49 Line Items)**

<b><u>VENDOR</u></b>	<b><u>TOTAL BID PRICE</u></b>
<b>Ballard's Landscaping (MBE/MB)</b> Austin, TX	<b>\$343,370.00</b>
Advance Landscape Designs Inc. Austin, TX	\$397,750.80
Williamson Land Development LLC (MBE/MB) Cedar Park, TX	\$496,255.00
JAE Construction, Inc. (MBE/MH) Austin, TX	\$642,625.00

Bid tabulation is on file in the Purchasing Office.

## CIP FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

7/27/2006  
Resolution  
Austin Water Utility

**DESCRIPTION:**

Authorize award and execution of a 12-month requirements service contract with BALLARD'S LANDSCAPING, Austin, TX, for the supply, planting, and maintenance of various trees for the Austin Water Utility in an estimated amount not to exceed \$343,370, with two 12-month extension options in an estimated amount not to exceed \$343,370 per extension option, for a total estimated contract amount not to exceed \$1,030,110.

**FINANCIAL INFORMATION:**

Parent Project Name:	Wastewater Unfunded Future
Project Authorization:	2005-06 Approved Capital Budget
Funding Source:	Commercial Paper
Number:	4570 237 2017

Current Appropriation	\$ 575,217,293.00
Unencumbered Balance	139,781,276.18 *
Amount of This Action	<u>(343,370.00)</u>
Remaining Balance	<u>\$ 139,437,906.18</u>
 Current Available Balance	 \$ 160,581,886.18
Less Outstanding Commitments	<u>(20,800,610.00)</u>
Estimated Unencumbered Balance	<u>\$ 139,781,276.18 *</u>

Utility Finance: \_\_\_\_\_

David Anders, Utilities Finance Manager

Date: \_\_\_\_\_

7/21/06

REF. # 4570 237 4590