

A U S T I N C I T Y C O U N C I L

AGENDA



Thursday, September 28, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 45

Subject: Authorize award, negotiation and execution of a 12-month requirements service contract with JOHN RHODES INC., dba RHODES CONSULTING SERVICES INC., Longmont, CO, for staff augmentation services for MS Project 2003 and Project Server, in an estimated amount not to exceed \$150,000, with one 12-month extension option in an estimated amount not to exceed \$150,000, for a total estimated contract amount not to exceed \$300,000.

Amount and Source of Funding: Funding in the amount of \$150,000 is available in the Fiscal Year 2006-2007 Approved Operating Budget of Austin Energy. Funding for the extension option is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Carole Cameron, Purchasing Mgr. 322-6155

Purchasing Language: Best evaluated proposal of four proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Material

(click to open)

No Attachments Available

This contract will provide Austin Energy (AE) with staff augmentation services to assist in the development and implementation of training curriculum for MS Project 2003 and Project Server software for training of AE project managers. Temporary personnel will also troubleshoot project schedules developed by AE, and assist with creating templates, reports and specialty views for frequently performed projects. The contractor will provide up to four MS Project specialists on an as-needed basis as requested by AE.

AE will be managing over 270 major CIP projects over the next five years. To ensure these projects stay within budget and time schedules, AE requires the temporary assistance of expert users in MS Project 2003 and Project Server. It is anticipated that AE staff will have developed the expertise to be able to provide these services at the completion of the contract. MS Project is a standardized project management tool used throughout the City.

MBE/WBE solicited: 40/12 MBE/WBE responded: 0/0

RFP NO. CM06300015 PROPOSAL ANALYSIS a. Adequate competition. b. Fifty-seven notices were sent, including 40 MBEs and 12 WBEs. Eight solicitations were issued. Four proposals were received with no response from the MBEs/WBEs.

APPROVAL JUSTIFICATION a. Best evaluated proposal. b. The Purchasing Office concurs with Austin Energy's recommended award. c. Advertised on the Internet.