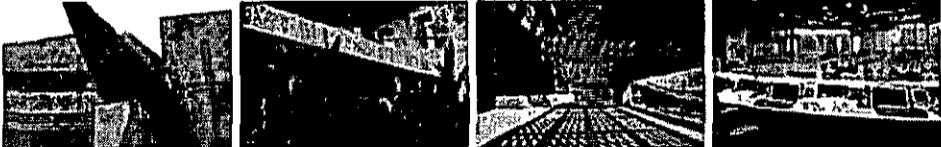


A U S T I N C I T Y C O U N C I L

AGENDA



Thursday, October 05, 2006

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**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

ITEM No. 22

Subject: Authorize award and execution of a 36-month requirements service contract with ST. DAVID'S OCCUPATIONAL HEALTH SERVICES, Austin, TX for employee immunization services in an estimated amount not to exceed \$235,755, with three 12-month extension options in an estimated amount not to exceed \$78,585 per extension option, for a total estimated contract amount not to exceed \$471,510.

Amount and Source of Funding: Funding in the amount of \$40,450 is included in the Fiscal Year 2006-2007 Operating Budget of the Financial and Administrative Services Department. Funding in the amount of \$38,135 is included in the Fiscal Year 2006-2007 Operating Budget of the Solid Waste Services Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

 [St David_Bid_Tab](#)

For More Information: Vikie DeLuyck, MSW, Buyer/974-2003

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide immunization and inoculation services for City employees in Building Services, Fleet Services, and Solid Waste Services. Tetanus and Influenza immunization and Hepatitis A & B series inoculations are included. Pre-scheduled services will be provided at Austin work-sites to minimize employee down time. Services to be provided include injections, reaction observation, follow up reminders, and employee education. Education will be presented to each employee prior to receiving an injection. It will include counseling the employee regarding the risks, benefits, possibility of allergic reactions, and any contraindications.

The following is a breakdown of the departments' annual requirements.

Building Services - \$11,040 Fleet Services - \$30,410 Solid Waste Services - \$37,135

MBE/WBE solicited: 1/2 MBE/WBE: 0/0 PRICE ANALYSIS a. Adequate competition. b. Fifty-eight notices were sent including one MBE and two WBEs. Six solicitations were issued. Two bids were received with no response from the MBEs/WBEs. There was one "No bid" received. c. The pricing offered represents a 13% increase from the last contract made October 2003 for Hepatitis A and Hepatitis B inoculations and Tetanus immunizations. The increase can be attributed to shortages for flu and tetanus vaccines that have resulted in higher prices over the last two years.

APPROVAL JUSTIFICATION a. Lowest bid. b. The Purchasing Office concurs with Building Services, Fleet Services, and the Solid Waste Services Department's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA DATE: 10/05/06

VENDOR NAME: ST. DAVID'S OCCUPATIONAL HEALTH SERVICES

BID TABULATION

Immunization/Inoculation Services

IFB NO. VD06300286

<u>VENDOR NAME</u>	<u>ANNUAL TOTAL BID</u>
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ST. DAVID'S OCC. HEALTH Austin, TX	\$78,585
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Concentra Health Services San Antonio, TX	\$87,750
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Bid tabulation is on file in the Purchasing Office.