



Thursday, October 19, 2006

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**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

ITEM No 28

Subject Authorize award and execution of a 24-month service agreement with THE HODGE GROUP, Kyle, TX, (MBE/MB) to provide janitorial services at the Austin Water Utility's Waller Creek facility in an amount not to exceed \$156,000, with two 12-month extension options in an amount not to exceed \$78,000 per extension option, for a total contract amount not to exceed \$312,000

Amount and Source of Funding Funding in the amount of \$71,500 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Water Utility. Funding for the remaining thirteen months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material
(click to open)
D HODGE_GROUP_BID_TAB

For More Information Stephen Aden, Supervising Senior Buyer, 974-2021

Purchasing Language Lowest bid of six bids received

MBE/WBE This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore no goals were established for this solicitation.

This contract is for janitorial services for the Austin Water Utility's Waller Creek building and is necessary to provide reliable and continuous janitorial services at this facility. Daily routine and non-routine services will include dusting, trash disposal, floor and carpet care and maintenance of computer room, restrooms and lounges.

MBE/WBE solicited 47/11 MBE/WBE bid 3/0

PRICE ANALYSIS a Adequate competition b One hundred eighty-four notices were sent, including 47 MBEs/11 WBEs. Twenty-one solicitations were issued. Five bids were received including three MBEs. One "No Bid" was received. c The pricing offered represents a 6% increase to the last contract award November 2002.

APPROVAL JUSTIFICATION a Lowest bidder b The Purchasing Office concurs with the Austin Water Utility's recommended award. c Advertised in the Austin American-Statesman and on the Internet.

AGENDA DATE 10/19/06

VENDOR NAME The Hodge Group

BID TABULATION

IFB NO SA06300099

Janitorial Services

<u>VENDOR</u>	<u>MONTHLY COST</u>	<u>TOTAL BID</u>
The Hodge Group (MBE/MB) Kyle TX	\$6,500.00	\$156,000.00
Treco Services, Inc San Antonio, TX	\$7,331 00	\$175,944 00
K-B Contractor Cleaning Austin, TX	\$8,214 00	\$197,136 00
Aztec Cleaning & Landscaping (MBE/MH) Austin, TX	\$8,311 55	\$199,477 20
Majestikleen, Inc (MBE/MA) Austin, TX	\$8,759 00	\$210,216 00
Bonus Building Care Austin, TX	\$8,995 00	\$215,880 00