



Thursday, November 16, 2006

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**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

ITEM No. 30

Subject: Authorize award and execution of a 24-month requirements supply contract with MILLER UNIFORMS & EMBLEMS, INC., Austin, TX for the purchase of uniforms for the Emergency Medical Services Department in an estimated amount not to exceed \$502,764, with two 12-month extension options in an estimated amount not to exceed \$251,382 per extension option, for a total estimated contract amount not to exceed \$1,005,528

Amount and Source of Funding: Funding in the amount of \$230,434 is available in the Fiscal Year 2006-2007 Operating Budget of the Emergency Medical Service Department. Funding for the remaining 13 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material
(click to open)
 MILLER_EMS_BID_TAB

For More Information: Sydney Ceder, Senior Buyer/974-2035

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract is for the annual supply of uniforms for employees of the Emergency Medical Services Department (EMS). This contract includes trousers and shirts, ties, belts, patches, workout clothes, shoes, and honor uniforms, for 387 uniformed personnel. The contractor will maintain a stock of the uniform items in appropriate sizes to supply new and replacement uniforms on a "while you wait" basis. This service includes fitting, alterations, and sewing of patches. Each employee is issued five sets of shirts and trousers and one belt. Replacement uniforms items are obtained with supervisor approval.

MBE/WBE Solicited: 2/3 MBE/WBE Bid: 0/0

Bid tabulation is on file in the Purchasing Office.

PRICE ANALYSIS a. Sole bid. After several years of soliciting this item, Miller Uniform has been the only vendor that provides "while you wait" fitting and alteration services. b. Twenty notices were sent including two MBEs and three WBEs. Two solicitations were issued. One bid was received with no response from the MBEs/WBEs. c. The pricing offered represents an 11% increase to the last contract award made August 2003. The increase is primarily due to an increase in transportation costs.

APPROVAL JUSTIFICATION a. Sole bid received. b. The Purchasing Office concurs with the Emergency Medical Services Department's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA DATE: 11/16/06

VENDOR NAME: MILLER UNIFORMS & EMBLEMS, INC.

BID TABULATION

IFB# SC06100090

Uniforms, EMS – Annual Supply Agreement

(189 line items)

Vendor

Total Price

**Miller Uniforms & Emblems, Inc.
Austin, Texas**

\$502,764

Bid tabulation is on file in the Purchasing Office.