

A U S T I N C I T Y C O U N C I L

AGENDA

Thursday, November 16, 2006

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Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION
ITEM No. 32

Subject: Authorize negotiation and execution of 24-month Interlocal Agreement with the UNIVERSITY OF TEXAS, Austin, TX, for conference services and facilities in an estimated amount not to exceed \$90,000, with three 12-month extension options in an estimated amount not to exceed \$45,000 per extension option, for a total estimated contract amount not to exceed \$225,000.

Amount and Source of Funding: Funding in the amount of \$37,500 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Police Department. Funding for the remaining 14 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

No Attachments Available

For More Information: Mick Osborne, Sr. Buyer Specialist /974-2995

Purchasing Language: Interlocal Agreement.

This Interlocal Agreement will provide conference facilities for the Austin Police Department (APD). APD requires conference facilities to conduct training, conferences, and educational seminars to satisfy continuing education requirements for sworn officers and non-sworn employees. APD schedules the following events each year:

•Sexual Assault Training & Investigation •In-custody Death Seminar •Case Law Updates •Interview & Interrogation Subconscious Communication •Communications Excellence in Law Enforcement •Police Survival Course •Principle Based Leadership •West Point Leadership •Leadership Symposium •Training Academy – Cadet Class Community Immersion •Field Training & Evaluation Program Conference

The events are of varied lengths, lasting from one day to five days. The number of attendees will vary from 30 to 300 based upon the curriculum and mode of training. The number of rooms reserved will range from one to seven, based upon the curriculum and estimated number of attendees.

In the past, conference facilities have been obtained via a competitive procurement process. The UT Commons Center is consistently the low bidder, and therefore receives the award over private sector conference facilities. By entering into this interlocal agreement, APD will no longer be required to conduct a bid process each time conference facilities are required, but will still be assured of getting the best value.

This agreement is entered into under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.