

A U S T I N C O N V E N T I O N C E N T E R AGENDA



Thursday, November 30, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No 33

Subject Authorize award and execution of a 24-month requirements service contract with THE PERSONNEL STORE, Inc (WBE/FH), Austin, TX, for temporary personnel services in an estimated amount not to exceed \$700,000, with two 12-month extension options in an estimated amount not to exceed \$350,000 per extension option, for a total estimated contract amount not to exceed \$1,400,000

Amount and Source of Funding Funding in the amount of \$291,667 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Convention Center department. Funding for the remaining 14 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

PERSONNEL STORE
BID_TAB

For More Information Rosemary Ledesma, Supervising Sr Buyer/974-2011

Purchasing Language Lowest bid meeting specification of five bids received

MBE/WBE This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract will supply temporary personnel to provide physical labor on an as-needed basis for Austin Convention Center Department (ACCD) events. These services will supplement the services provided by ACCD personnel. The Contractor will provide temporary personnel as needed to perform custodial duties, moving objects, assisting maintenance personnel, heavy and bulky lifting, event setups and change-overs, and other related labor as required to assist ACCD in events to be conducted at the Austin Convention Center and Palmer Events Center facilities. The vendor has proposed hourly labor rates of \$13.98 for regular hour and holiday services. The previous contract award estimated 8,000 labor hours annually. However, actual required service hours were significantly higher, therefore, the City rebid the project. ACCD estimates that they will require approximately 20,000 service hours annually for this project. MBE/WBE solicited 9/5 MBE/WBE bid 1/2

Price Analysis a Adequate competition b Forty-six notices were sent, including nine MBEs and five WBEs. Fourteen solicitations were issued, including two MBEs and two WBEs. Five bids were received, with one MBE and two WBEs responding. c The pricing offered represents an approximate increase of 11% to the last contract award in June 2006. The increase in the hourly rate is primarily due to increased labor rates as a result of the City's increase to the living wage and increased costs for transportation. Approval Justification a Lowest bid b The Purchasing Office concurs with the Austin Convention Center Department's recommended award. c Advertised in the Austin American-Statesman and the Internet.

City of Austin, Texas
Financial Services Department

Bond Authority and Outstanding Principal as of FYE 2006
Active Municipal Utility Districts (MUDs) in the Austin Area

1-Aug-06

Active ETJ Districts	Bond Authority	Outstanding Principal
Anderson Mill MUD	14,676,000	0
Lost Creek MUD	3,900,000	0
Moore's Crossing MUD	32,000,000	5,565,001
North Austin MUD	73,100,000	7,843,630
Northtown MUD	69,443,000	14,081,031
Northwest Austin MUD 1	21,110,000	14,083,288
River Place MUD	15,250,000	10,480,000
Shady Hollow MUD	7,310,000	0
Springwoods MUD	4,220,000	1,280,688
Wells Branch MUD	<u>15,100,000</u>	<u>2,840,000</u>
Totals	<u>256,109,000</u>	<u>56,173,638</u>

Other active MUDs in the Austin area

Senna Hills MUD is located in the City's ETJ but receives no City Utility service. The City of Austin consented to creation of Senna Hills in 1987.

In 2005, the City consented to the creation of the Winfield MUDs, which are non City service MUDs.

In the mid 1990's, Travis County MUDs 3 - 9 were created without City of Austin consent. No City Utility Service is provided. These MUDs are also known as the Barton Creek MUDs.

AGENDA DATE· 11/30/06

VENDOR NAME THE PERSONNEL STORE, INC

**BID TABULATION
TEMPORARY PERSONNEL SERVICES
IFB NO RL06300091
(\$350,000/Annual Budget)**

<u>Vendor</u>	<u>Total Price of 20,000 Hours for Temporary Personnel Labor Services</u>
The Personnel Store, Inc (WBE-FH)	\$279,600
Austin, Texas	
Key Staff Inc (WBE-FR)	\$295,500
Austin, Texas	
Sumaj (MBE-FH)	\$302,250
Austin, Texas	
America's Skilled Personnel	\$312,600
Austin, Texas	
OnStaff Solutions	\$207,520*
Austin, Texas	

*Non-responsive OnStaff Solutions did not propose labor rates meeting the City's prevailing minimum living wage rate requirement

Bid tab is on file in the Purchasing Office