



Thursday, December 07, 2006

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**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

**ITEM No. 24**

**Subject:** Authorize award and execution of a 24-month requirements supply contract with MAPSCO, INC., Addison, TX, for the purchase of wall and street guide directories for various City departments in an estimated amount not to exceed \$149,288, with two 12-month extension options in an estimated amount not to exceed \$74,644 per extension option, for a total estimated contract amount not to exceed \$298,576

**Amount and Source of Funding:** Funding in the amount of \$55,983 is available in the Fiscal Year 2006-2007 Operating Budget of various City departments. Funding for the remaining 15 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**Additional Backup  
Material**

(click to open)

No Attachments Available

**For More Information:** Sydney Ceder, Senior Buyer/974-2035

**Purchasing Language:** Sole bid received

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the supply of street guide directories and wall maps of the Austin area and surrounding vicinities. Firefighters and police officers will use these maps to quickly locate addresses to which they have been dispatched. These maps are also used by the field crews of the utility departments to locate addresses that may require inspections or to respond to service calls. Several other departments maintain a small number of the maps for informational purposes and/or for the public.

The major user for the maps is the Austin Police Department (58%). Other users include the Water Wastewater Department (23%), Watershed Protection Development Review Department (8%) and Emergency Medical Services (3%). Austin Energy, Austin Fire Department, Public Works Department, Health and Human Services Department, Library and the Parks and Recreation Department use the remaining 8%.

MBE/WBE Solicited: 0/0 MBE/WBE Bid: 0/0

**PRICE ANALYSIS** a. Sole bid. Historically, Mapsco is the only company that has submitted a bid for map books and wall maps for previous solicitations for this commodity. b. Eight notices were sent. There are no known MBEs/WBEs for this commodity code. Three solicitations were issued. One bid was received. c. The pricing offered represents an approximate 15% increase from the last purchase made in July 2003. This increase in price is due primarily to the increased costs associated with the manufacture of paper.

**APPROVAL JUSTIFICATION** a. Sole bid received. b. The Purchasing Office concurs with Materials Management's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.