

AUSTIN CITY COUNCIL

AGENDA



Thursday, December 14, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 37

Subject: Authorize award and execution of a 24-month requirements service contract with CAPPS RENT-A-CAR, INC , Dallas, TX, for vehicle rental services in an estimated amount not to exceed \$409,140, with two 12-month extension options in an estimated amount not to exceed \$204,570 per extension option, for a total estimated contract amount not to exceed \$818,280

Amount and Source of Funding: Funding in the amount of \$136,380 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Police Department. Funding for the remaining 16 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

[CAPPS_BID_TAB](#)

For More Information: Mick Osborne, Sr. Buyer Specialist/974 2995

Purchasing Language: Lowest bid of four bids received

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract is for the rental of up to 20 full-size vehicles on an as-needed basis for the Austin Police Department Special police operations, such as high risk warrants, surveillance and undercover activities require that vehicles be changed out frequently so as not to be recognized as police vehicles, thus compromising the officer's safety. Rental vehicles provide this flexibility as well as providing different styles and make of vehicles, unlike government vehicles. The City Fleet does not have the flexibility to accomplish this purpose.

This contract will also provide for up to ten 15-passenger vans on an as-needed basis for the Austin East Side Story program. East Side Story is an enrichment program for at-risk youth, from pre-K to 5th grade. Services are provided after school and during summer breaks. The rental of these vehicles will allow flexibility in the provision of enrichment activities, especially for those youth enrolled in the summer enrichment program.

MBE/WBE solicited. 2/0 MBE/WBE bid. 0/0

PRICE ANALYSIS a. Adequate competition. b. Twenty five notices were sent, including two MBEs. There are no known WBEs for this commodity code. Six solicitations were issued. Four bids were received with no response from MBEs. c. The pricing offered represents a 6.3% increase to the last contract award in February 2003.

APPROVAL JUSTIFICATION a. Lowest bid. b. The Purchasing Office concurs with the Austin Police Department's recommended award. c. Advertised in the Austin American Statesman and on the Internet.

AGENDA DATE: 12/14/06

VENDOR NAME: Capps Rent-a-Car, Inc.

BID TABULATION
IFB NO MO06300244
VEHICLE RENTAL SERVICES

<u>VENDOR</u>	<u>TOTAL</u>
CAPPS RENT-A-CAR, INC.	\$409,140
Dallas, TX	
 Ace Car Rental	 \$429,420
Austin, TX	
 Longhorn Car-Truck Rentals	 \$451,800
Austin, TX	
 Acme Auto Leasing LLC	 \$459,300
North Haven, CT	

Bid tabulation is on file in the Purchasing Office