



## MEMORANDUM

TO: Mayor and Council

FROM: Rondella Hawkins, Telecommunications & Regulatory Affairs Officer *RH*

DATE: October 21, 2014

SUBJECT: Digital Inclusion Strategic Plan

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This memorandum requests an extension for the Austin Digital Inclusion Strategic Plan as required by Resolution No. 20140320-056.

### Background

On March 20, 2014, City Council adopted Resolution No. 20140320-056 directing the City Manager to develop a Digital Inclusion Strategic Plan to address access and adoption of digital technology within Austin. City staff immediately began developing this strategic plan with the Austin Community Technology & Telecommunications Commission who convened a Steering Committee of various community and public representatives to establish action priorities.

### Current Status

The Steering Committee has developed extensive information on the digital realities within key sectors of the Austin community. City staff presented the framework of the draft plan to community groups for additional input including the Community Development Commission at its September 9, 2014, meeting and the Community Advancement Network (CAN) Board of Directors Meeting at its September 12, 2014, meeting. The Community Technology and Telecommunications Commission approved the draft plan on October 8, 2014.

### Request for Extension

The Resolution provided for the Digital Inclusion Strategic Plan to be presented to the City Council for consideration by October 23, 2014. In order to accommodate City Council agenda prioritization and allow further time for management review, I respectfully request a deadline extension to provide the Council Committee on Emerging Technology & Telecommunications an update at their November 19, 2014, meeting. The Digital Inclusion Strategic Plan will be distributed to Council for review via official distribution memorandum the week of November 10, 2014, to be considered at the November 20, 2014, Council Meeting.

Please contact me if you have any questions or concerns.

cc: Marc A. Ott, City Manager  
Rey Arellano, Assistant City Manager