



MEMORANDUM

TO: Mayor and Council

FROM: Ray Baray, Chief of Staff

DATE: January 22, 2015

SUBJECT: Save the Date – Policy Deep Dive Sessions

After a busy month of orientation sessions and a mock council meeting, the next step in the process is a series of policy deep dive sessions that will provide Council with an in-depth look and analysis of the most important policy issues currently facing the City of Austin. The purpose of this memo is to provide you with the dates of these sessions so that you can adjust your calendar as necessary.

All of the policy deep dive sessions will run from 8:30 a.m. – 5 p.m. A continental breakfast and lunch will be provided.

Here are the dates:

February 2, 3, 5, 9, 17, 19 and 23

March 2 (*optional date, if needed*)

A Council-staff retreat is also being planned for March 6-7 to allow Council an opportunity to debrief on these sessions and to hold additional discussions.

More details on the topics and locations for these meetings will be forthcoming soon. Should you have any questions or need additional information, please contact me at (512) 974-2435 or via email at Ray.Baray@austintexas.gov. Thank you!

cc: Marc A. Ott, City Manager
Assistant City Managers
Elaine Hart, Chief Financial Officer
Jannette Goodall, City Clerk
Anne Morgan, Acting City Attorney