



## MEMORANDUM

TO: Mayor and Council Members  
City Management Team  
Department Directors

FROM: James Scarboro, Purchasing Officer

DATE: April 6, 2015

RE: "No Contact Solicitations"

The approved Anti-Lobbying and Procurement Ordinance requires that the City Council and impacted City Boards or Commissions be notified of what solicitations are in the "No Contact Period" as defined in Chapter 2-7, Article 6, Section 2-7-105 of the Austin City Code. Attached is the listing of solicitations issued by the Purchasing Office, Contract Management Department, and all other delegated authorities.

As of February 17, 2015, a brief presentation on the Anti-Lobbying Ordinance and the use of the No Contact Solicitations List is attached. If you have any questions, please contact the Purchasing Office at (512) 974-2500.

For your reference, the full text of the Anti-Lobbying Ordinance can be found at <http://www.ci.austin.tx.us/edims/document.cfm?id=161145>

Questions regarding the ordinance requirements may be directed to Gregory Miller or Sabine Romero in the City's Law Department.

If you have questions regarding any of the solicitations listed in the attachment, please contact the individual specified.

As provided in the April 8, 2009 memo to staff and board and commission members, there is an annual requirement to disclose conflicts of interest resulting from relationships with City vendors within seven (7) business days after the date a conflict is known.

The following web-based resources are now available:

Conflict of Interest Information:

<http://www.austintexas.gov/departments/conflict-interest-questionnaire>

City Vendor List may be searched by staff and the public at:

[https://www.ci.austin.tx.us/financeonline/vendor\\_connection/search/search.cfm](https://www.ci.austin.tx.us/financeonline/vendor_connection/search/search.cfm)

# Anti-Lobbying Ordinance, FY15: General Information

City of Austin, Texas

Financial Services Department

# Introduction

- The Ordinance (enacted 2007) eliminates lobbying for contract awards.
- The Ordinance restricts contact between bidders (who are called “respondents” in the Ordinance) and City staff, including Mayor, Council and Board and Commission members involved in the contract award process.
- The Ordinance applies to solicitations that are expected to require City Council’s approval for award of contract.
- The Ordinance is sometimes referred to as “No Contact”.
- “No Contact” begins the day the solicitation is published and continues until the solicitation is cancelled or contract(s) are signed.
- An “Authorized Contact Person” is identified for each of these solicitations.
- A “No Contact” listing of these solicitations is updated and published once a week.
- If a solicitation is identified on the “No Contact” list, any questions about the solicitation should be referred ONLY to the Authorized Contact Person at the telephone number provided on the list.

# Where is the No Contact List published?

- Solicitations in the “No Contact” period are identified on a list prepared by the Purchasing Office.
- The list is updated once a week.
- The No Contact list is published on the Internet in the Online Contract Catalog – Reports section.



## Get There from Here

City Jobs  
Austin Finance Online



CONTRACT CATALOG

## Additional Resources

- Survey
- Vendor Info
- Reports

## REPORT LIST

### Contract Catalog Reports

Report Name	Link Type	
Current Contract List <b>This is a very long report; it will take a moment to load</b>	page link	
Top 50 Vendors By Award Amount	page link	
Contracts Expiring Next 180 days	page link	
Current No Contact Solicitations List	pdf	
Anti-Lobbying Ordinance 20111110-052, December 2011	external link	
Notice of Amended Rule Adoption for Enforcement of Anti-Lobbying Ordinance, December 2011	pdf	

# Information on the No Contact List:

## Consolidated No Contact Solicitation List for 04/01/13

*NOTE: A shaded, bolded, italicized entry indicates a solicitation that is listed for the first time on this edition of this report.*

### Purchasing Office - Open Solicitations

Sponsor Dept.	Solicitation ID	Solicitation Name	Contact	Phone
AE	IFB-1100-APC0005	RESEAL WINDOWS AT TLC	Annie Cannon	322-6472
AE	IFB-1100-DKC0093	MANAGEMENT & DISPOSAL OF CLASS 2 INDUSTRIAL & SPECIAL WASTE	Dolores Castillo	322-6466
AE	IFB-1100-GAL0043	WOOD POLE INSPECTION & TREATMENT SERVICES	Gabriel Guerrero	322-6060

- The list includes solicitations with an anticipated value requiring Council approval.
- Each solicitation is individually identified with the Sponsoring Department, our Solicitation Identification Number, and the Solicitation Name (Description).
- For any questions about a listed solicitation, please contact the named individual - the "Authorized Contact Person" - at the telephone number provided.

# Questions?

- For any question relating to a solicitation identified on the “No Contact” List, contact the person identified for that solicitation at the telephone number provided on the list.
- For general questions, please contact the Purchasing Office:
  - Phone: (512) 974-2500
  - Email: [Purchinfo@austintexas.gov](mailto:Purchinfo@austintexas.gov)
- Want to read the Anti-Lobbying Ordinance and related materials?
  - Current List (permalink):
    - <http://www.austintexas.gov/sites/default/files/files/Finance/Purchasing/no-contact-solicitations.pdf>
  - Ordinance:
    - <http://www.austintexas.gov/edims/document.cfm?id=161145>
  - Rules for Enforcement:
    - [https://assets.austintexas.gov/financeonline/downloads/revised\\_notice\\_of\\_amended\\_rule\\_adoption\\_R2011-COA-1.pdf](https://assets.austintexas.gov/financeonline/downloads/revised_notice_of_amended_rule_adoption_R2011-COA-1.pdf)

## Consolidated No Contact Solicitation List for 04/06/15

*NOTE: This report is provided as a courtesy, and is updated once a week. A solicitation may be removed from this list upon execution of one or more contracts resulting from the solicitation. For more information about any solicitation listed here, please call the Authorized Contact Person listed below.*

*NOTE: A shaded, bolded, italicized entry indicates a solicitation that is listed for the first time on this edition of this report.*

**Purchasing Office - Open Solicitations**

Sponsor Dept.	Solicitation ID	Solicitation Name	Contact	Phone
AE	IFB-1100-DNJ0110	HEAT EXCHANGERS	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0111	WOOD POLE INSPECTION AND TREATMENT	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0112	362KV CIRCUIT BREAKERS	Darralyn Johnson	(512)505-7293
AE	IFB-1100-GGU0138	PRESSURE TREATED WOOD POLES	Gabriel Guerrero	(512)322-6060
AE	IFB-1100-GGU0141	TRANSMISSION SUPPLIES	Gabriel Guerrero	(512)322-6060
AE	IFB-1100-LAG0023	PRINTING & MAILING OF POWER PLUS NEWSLETTER	Leslie Giannattasio	(512)322-6583
AE	IFB-1100-MPM0022	PORTABLE THREE-PHASE METER TESTERS/ANALYZERS	Paige McDonald	(512)974-2076
AWU	IFB-2200-ISR0003	MAINTENANCE AND CUSTODIAL SERVICES	Irene Sanchez	512 972-0048
AWU	IFB-2200-ISR0006	LEAK DETECTION SERVICES	Irene Sanchez	512 972-0048
AWU	IFB-2200-ISR0007	REVENUE CONTRACT REQUEST FOR CUT, BALE AND SALE OF HAY	Irene Sanchez	512 972-0048
AWU	IFB-2200-STA1145	UNIFORM LAUNDRY & PRESSING SERVICES FOR VARIOUS DEPARTMENT	Steve Aden	(512)972-4040
AWU	IFB-2200-STA1154	SCHEDULE 40 PVC FITTINGS, AND PIPE	Steve Aden	(512)972-4040
AWU	IFB-2200-STA1155	QUICKLIME AND TEEKEM SLAKER QUICKLIME	Steve Aden	(512)972-4040
AWU	IFB-2200-STA1156	COUPLINGS AND CLAMPS FOR WATER METERS	Steve Aden	(512)972-4040
AWU	IFB-2200-STA1157	ANTHRACITE FILTER MATERIAL FOR AW TREATMENT PLANTS	Steve Aden	(512)972-4040
Trans	IFB-2400-GLB0017 REBID	SQUARE STEEL POSTS, ANCHORS AND FASTENERS	Georgia Billela	(512)974-2939
Trans	IFB-2400-GLB0020	2070-4A POWER SUPPLY	Georgia Billela	(512)974-2939
CTM	IFB-5600-JCN0004	20706 CTECC VIDEO WALL UPGRADE LIGHT ENGINES	Jane Neal	(512)974-3398
CTM	IFB-5600-JXH0004	WEB EOC SOFTWARE MAINTENANCE AND SUPPORT	Jonathan Harris	(512)974-1771
CTM	IFB-5600-SMW0211REBID	PARTS CONTRACT FOR SHARED USE PASSENGER SYSTEM AT ABIA	Shawn Willett	(512)974-2274
CTM	IFB-5600-SMW0212	ELECTRONIC VISUAL DISPLAY SYSTEM MONITORS & MOUNTS FOR ABIA	Shawn Willett	(512)974-2274
CTM	IFB-5600-SMW0213	ABIA SECURITY SYSTEM SOFTWARE MAINTENANCE/SUPPORT AGREEMENT	Shawn Willett	(512)974-2274

CMD	IFB-6300-GLB0022	DRY ROCK RIP RAP	Georgia Billela	(512)974-2939
CTM-Wireless	IFB-6400-JXH0001	ANNUAL AGREEMENT FOR WHELEN BRAND PARTS AND ACCESSORIES	Jonathan Harris	(512)974-1771
CTM-Wireless	IFB-6400-JXH0002REBID	INMOTION TECHNOLOGY PARTS,REPAIR, AND APP SOFTWARE & SUPPORT	Jonathan Harris	(512)974-1771
Fleet	IFB-7800-SLW0104REBID	OEM PARTS AND REPAIR SERVICES FOR CUMMINS DIESEL ENGINES	Sandy Wirtanen	(512) 974-7711
Fleet	IFB-7800-SLW0107	OEM PARTS AND REPAIR SERVICES	Sandy Wirtanen	(512) 974-7711
Fleet	IFB-7800-SLW0109	FUEL FOR PUBLIC SAFETY BOATS ON LAKE AUSTIN	Sandy Wirtanen	(512) 974-7711
Fleet	IFB-7800-SLW0110	FY15 - BMW MOTORCYCLES	Sandy Wirtanen	(512) 974-7711
AVIA	IFB-8100-PAX0060	REPLACEMENT HEATING & AIR CONDITIONING DUCTS FOR PC AIR UNIT	Sai Xoomsai	(512)972-4016
AFD	IFB-8300-EAD0235	GAS CHROMATOGRAPH, TRAINING, AND PARTS CONTRACT	Erin D'Vincent	(512)972-4017
PARD	IFB-8600-GLB0019REBID	DECOMPOSED GRANITE GRAVEL	Georgia Billela	(512)974-2939
PARD	IFB-8600-MPM0023	FENCING INSTALLATION AND REPAIR	Paige McDonald	(512)322-6118
APD	IFB-8700-ISR0004	PRINTING VARIOUS FORMS	Irene Sanchez	512 972-0048
CTM	IFBBV-5600-JCN0002	IFB-BV AUTOMATED ONLINE CATALOGING DATABASE SERVICE	Jane Neal	(512)974-3398
PARD	IFBBV-6300-GLB0103	MAINTENANCE OF HARDWARE AT RE-IRRIGATION PONDS	Georgia Billela	(512)974-2939
Fleet	IFBBV-7800-SLW0201	RENTAL OF VEHICLES AND EQUIPMENT	Sandy Wirtanen	(512) 974-7711
Libr	IFBBV-8500-EAD0609	DVD & BLU-RAY ACQUISITIONS, CATALOGING AND PROCESSING	Erin D'Vincent	(512)972-4017
EMS	IFBBV-9300-EAD0610	COMPRESSED MEDICAL GRADE OXYGEN	Erin D'Vincent	(512)972-4017
AE	RFP-1100-GAL0021	INDEPENDENT REVIEW OF RESOURCE PLAN	Gage Loots	(512) 322-6251
AE	RFP-1100-LAG0101	ARC-RATED CLOTHING.	Leslie Giannattasio	(512)322-6583
AE	RFP-1100-LAG0102	SECONDARY AND TERTIARY COLLECTION SERVICES.	Leslie Giannattasio	(512)322-6583
AE	RFP-1100-NST0024	SHEC REPLACE UNIT 5 CATALYST	Nicole Turner	(512)322-6586
<b>AE</b>	<b>RFP-1100-NST0402</b>	<b>POWER PLANT &amp; CHILLER MAINTENANCE</b>	<b>Nicole Turner</b>	<b>(512)322-6586</b>
AE	RFP-1100-NST0403	AERO- DERIVATIVE GENERATOR MAINTENANCE	Nicole Turner	(512)322-6586
AE	RFP-1100-OPJ0111	EFFICIENT CONSUMER PRODUCTS RETAILER PROGRAM (SPUR)	Oralia Jones	(512)322-6594
AE	RFP-1100-OPJ0112	DSM UTILITY CONSULTING SERVICES	Oralia Jones	(512)322-6594
AE	RFP-1100-OPJ0113	UNITARY LOAD MANAGEMENT PROGRAM	Oralia Jones	(512)322-6594
AE	RFP-1100-OPJ0114	DOMAIN CHILLER 10 REPLACEMENT	Oralia Jones	(512)322-6594
<b>AE</b>	<b>RFP-1100-OPJ0116</b>	<b>AUSTIN ENERGY WEATHERIZATION PROGRAM</b>	<b>Oralia Jones</b>	<b>(512)322-6594</b>



City Mgr	RFP-4400-MPM0302	CHANNELAUSTIN FY 15 STUDIO LIGHTING SYSTEM UPGRADE.	Paige McDonald	(512)322-6118
City Mgr	RFP-4400-MPM0307	FY15 CHANNELAUSTIN - IT ASSESSMENT	Paige McDonald	(512)322-6118
City Mgr	RFP-4400-MPM0308	PUBLIC ACCESS FACILITY & CHANNEL MANAGMENT	Paige McDonald	(512)322-6118
Muni Crt	RFP-4600-PAX0124	HOMELESS PREVENTION AND INTERVENTION SERVICES	Sai Xoomsai	(512)972-4016
EDD	RFP-5500-EAD0121	DISASTER PLANNING AND RECOVERY CONSULTANT	Erin D'Vincent	(512)972-4017
EGRSO	RFP-5500-PAX0125	CONSULTANT COOPERATIVELY-OWNED BUSINESSES STUDY	Sai Xoomsai	(512)972-4016
CTM	RFP-5600-JXH0502	WATERSHED PROTECTION, INFORMATION MANAGEMENT PLAN RFP	Jonathan Harris	(512)974-1771
CTM	RFP-5600-JXH0504	GRANT MANAGEMENT SYSTEM FOR CULTURAL ARTS DIVISION	Jonathan Harris	(512)974-1771
CTM	RFP-5600-JXH0505	INSTALLATION AND SUPPORT SERVICES FOR AWU	Jonathan Harris	(512)974-1771
CTM	RFP-5600-JXH0506	RFP FOR APD AUTOMATIC LICNSE PLATE READER SYSTEM	Jonathan Harris	(512)974-1771
CTM	RFP-5600-SMW0122	CONSULTANT FOR DATA CENTER RELOCATION	Shawn Willett	(512)974-2274
CTM	RFP-5600-SMW0123	EVENT BOOKING SYSTEM FOR AUSTIN CONVENTION CENTER	Shawn Willett	(512)974-2274
CTM	RFP-5600-SMW0124	COATN 2.0 COMPLETION OF ADVA FIBER OPTIC NETWORKING SYSTEM	Shawn Willett	(512)974-2274
CTM	RFP-5600-SMW0125	CAMERA INSTALLS W/WEB SERVICE FOR FLOOD EARLY WARNING SYSTEM	Paige McDonald	(512)974-2076
CTM	RFP-5600-SMW0126	GRAPHICAL USER INTERFACE FOR FLOOD EARLY WARNING SYSTEM	Paige McDonald	(512)974-2076
CTM	RFP-5600-SMW0127	FLOOD FORECASTING MAPPING & MODELING SOFTWARE	Paige McDonald	(512)974-2076
HRD	RFP-5800-JRD0304	AIRPORT LIABILITY INSURANCE	Jonathan Dalchau	(512)974-2938
HRD	RFP-5800-JRD0305	EMPLOYEE ASSISTANCE PROGRAM	Sandy Wirtanen	(512) 974-7711
HRD	RFP-5800-JRD0306	GROUP STD & LTD INSURANCE	Jonathan Dalchau	(512)974-2938
HRD	RFP-5800-JRD0308	VISION BENEFITS FOR EMPLOYEES & RETIREES	Jonathan Dalchau	(512)974-2938
PIO	RFP-5900-JRD0307	CLOSED CAPTIONING OF CITY COUNCIL MEETINGS	Jonathan Dalchau	(512)974-2938
<b>PDR</b>	<b>RFP-6800-MPM0304</b>	<b>ECONOMIC CONSULTANT FOR THE SOUTH SHORE CENTRAL MASTER PLAN</b>	<b>Paige McDonald</b>	<b>(512)322-6118</b>
AHFC	RFP-7200-AHFC15001	AHFC HOUSING FIRST PERMANENT SUPPORTIVE HOUSING	John Hilbun	(512) 974-1054
FSD	RFP-7400-ISR0501	ANNUAL CITIZEN SURVEY	Irene Sanchez	512 972-0048
BldgSvcs	RFP-7500-PAX0123	SECURITY GUARD SERVICES	Sai Xoomsai	(512)972-4016
Fleet	RFP-7800-JRD0302	CONSULTANT TO ANALYZE THE VEHICULAR FUEL SUPPORT PROGRAM	Jonathan Dalchau	(512)974-2938
AVIA	RFP-8100-PAX0120	TOTAL WASTE MANAGEMENT SERVICES	Sai Xoomsai	(512)972-4016
AFD	RFP-8300-EAD0117REBID	FIRE CADET HIRING	Erin D'Vincent	(512)972-4017

PARD	RFP-8600-TVN0047	CASWELL TENNIS CENTER MANAGEMENT	Terry Nicholson	(512)322-6586
PARD	RFP-8600-TVN0048	RFP OPERATION AND MANAGMENT-EXCURSION BOAT	Terry Nicholson	(512)322-6586
PARD	RFP-8600-TVN0050	AMERICAN W/DISABILITIES ACT SELF ASSESSMENT	Jonathan Dalchau	(512) 974-2938
PARD	RFP-8600-TVN0051	LAMAR BEACH MASTER PLAN	Terry Nicholson	(512)322-6586
APD	RFP-8700-EAD0119REBID	TOTAL MANAGEMENT OF DISPATCH, TOWING, AND IMPOUND SERVICES	Erin D'Vincent	(512)972-4017
APD	RFP-8700-EAD0120REBID	OPERATION OF JUVENILE JUSTICE SERVICE YOUTH PROGRAM - REBID	Erin D'Vincent	(512)972-4017
<b>EMS</b>	<b>RFP-9300-EAD0122</b>	<b>EMS COLLECTION SERVICES</b>	<b>Erin D'Vincent</b>	<b>(512)972-4017</b>
CTM	RFQS-5600-JXH0700	AUDIO VISUAL CONSULTANT FOR CTECC	Jonathan Harris	(512)974-1771
PARD	RFQS-8600-RML0028	REDEVELOPMENT/ADAPTIVE REUSE OF SEAHOLM INTAKE FACILITY	Terry Nicholson	(512) 974-2995
<b>Contract Management Department - Open Solicitations</b>				
<b>Construction</b>				
Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
AVIA	CLMC509	DE-ICING STORAGE FACILITY	Mary Lou Ochoa	(512) 974-7215
AE	CLMC511A	CHILLED WTR PIPING CONST. ON CUSTOMER DIST. SITES REBID	Monica Lopez	(512) 974-7057
AWU	CLMC519	ULLRICH WTP CONCRETE REHABILITATION	Kitty Tunnell	(512) 974-7055
PWD	CLMC522	3RD ST. RECONSTRUCTION PHASE 4 - GUADALUPE ST. TO NUECES ST.	Kevin Benson	(512) 974-6203
<b>AWU</b>	<b>CLMC525</b>	<b>WEST BANK LS REHAB</b>	<b>Mary Lou Ochoa</b>	<b>(512) 974-7215</b>
AWU	CLMC526	BARRINGTON WAY FM REROUTE & GRAVITY SYSTEM UPGRADE	Monica Lopez	(512) 974-7057
AWU	CLMC527	EASTSIDE VILLAGE (SER-3393) 12-INCH WATER LINE IMPROVEMENTS	Cruz Banda	(512) 974-6540
AE	CLMC528	FISKVILLE SUBSTATION ENCLOSURE	Mary Lou Ochoa	(512) 974-7215
AWU	CLMC533	METER UPGRADES-3-IN DIAMETER AND LARGER	Mary Lou Ochoa	(512) 974-7215
<b>Alternate Delivery</b>				
Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
PWD	CLMA017	ANIMAL CNTR KENNEL ADDITION & CAMPUS INFRASTRUCTURE IMPROVE 42058	Sofie Johnson	(512) 974-9143
<b>Professional Services</b>				

Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
CMD	CLMP165A	ENGINEERING SERVICES FOR DOWNTOWN DISTRICT COOLING PLANT #3	Lynn Rich	(512) 974-7009
PW	CLMP166	DESIGN OF BARTON SPRINGS ROAD BRIDGE OVER BARTON CREEK	Sofie Johnson	(512) 974-9143
PW	CLMP167	PEER REVIEW OF BARTON SPRINGS ROAD BRIDGE OVER BARTON CREEK	Sofie Johnson	(512) 974-9143
PW	CLMP168	DESIGN OF REDBUD TRAIL BRIDGE OVER LADY BIRD LAKE	Sofie Johnson	(512) 974-9143
PW	CLMP169	PEER REVIEW OF REDBUD TRAIL BRIDGE OVER LADY BIRD LAKE	Sofie Johnson	(512) 974-9143
EDD	CLMP170	AUSTIN STUDIOS EXPANSION	Sofie Johnson	(512) 974-9143
CMD	CLMP171	SURVEYING SERVICES ROTATION LIST	Lynn Rich	(512) 974-7009
CMD	CLMP172	2015 ROOFING & WATERPROOFING CONSULTANT SERVICES RL	Kevin Benson	(512) 974-6203
WPD	CLMP173	2015 STREAM RESTORATION & STORMWATER TREATMENT ENG SVC RL	Lynn Rich	(512) 974-7009
WPD	CLMP174	2015 FLOOD HAZARD MITIGATION ROTATION LIST	Lynn Rich	(512) 974-7009
AWD	CLMP175	RESERVOIR IMPROVEMENTS PROGRAM	Steve Cocke	(512) 974-7998
CMD	CLMP176	INVISION STUDIOS	Steve Cocke	(512) 974-7998