



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Marc A. Ott, City Manager

**DATE:** May 14, 2015

**SUBJECT:** March 27 "Women Leading in Local Government" Training

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As stated in my memo to you yesterday, the remarks made in the referenced training are not reflective in any way of our culture, philosophy, or approach toward managing this organization, nor our approach toward partnering with the City Council. I also promised to work toward addressing this issue swiftly and directly. To that end, I have already begun an investigation into how this training was implemented without the appropriate vetting.

As we do in any evaluation of a serious personnel issue, I have put Assistant City Manager Anthony Snipes on Administrative Leave pending the outcome of the investigation. In the interim Human Resource Director Mark Washington will be the Acting Assistant City Manager.

xc: Assistant City Managers  
Chief of Staff