



MEMORANDUM

TO: Mayor and Council

FROM: Gregory I. Guernsey, AICP, Director
Planning and Zoning Department

DATE: July 23, 2015

SUBJECT: Planning Workshop for Central Texas Elected and Appointed Officials

This memo is to inform Council of an opportunity for training on the municipal planning process being offered by the Texas chapter of the American Planning Association in cooperation with the City of Austin and the Capitol Area Council of Governments. Planning professionals from around the state will present and discuss various planning and development related issues pertaining to the region. A break-out session for Austin attendees after lunch will address comprehensive planning in our city.

The Planning and Zoning Department and the Development Services Department are encouraging Planning Commissioners, Zoning and Platting Commissioners, and Board of Adjustment members to attend. Council members and Council staff might also find it very informative.

The workshop will be from 9:00 AM to 4:00 PM on Wednesday, July 29th at the Asian American Resource Center. The \$40 fee will cover a breakfast snack lunch, and breaks. An agenda for the day and a link to the EventBrite registration site is on the attached flyer.

Should you have any questions, please contact Carol Haywood, Planning and Zoning Department, at 512-974-7685.

Attachment

Cc: Marc A. Ott, City Manager
Sue Edwards, Assistant City Manager
Rodney Gonzales, Acting Director, Development Services Department



American Planning Association
Texas Chapter

Making Great Communities Happen

Central Texas Elected & Appointed Officials Planning Workshop

Presented by American Planning Association Texas Chapter

Hosted by City of Austin and Capital Area Council of Governments



WORKSHOP DESCRIPTION

The workshop will provide a full day forum specifically tailored to elected and appointed officials. The focus of this workshop is to provide training on the municipal planning process and present the latest issues for city council, board and commission members. Both new and experienced officials will benefit from this workshop. Planning professionals will present and discuss various planning and development related issues pertaining to the region.

WHEN:

Wednesday, July 29, 2015

9:00 a.m. - 4:00 p.m.

WHERE:

Asian American Resource Center

8401 Cameron Road

Austin, TX 78754

REGISTRATION FEE:

\$40 Early Bird OnLine Registration
ends Monday, July 27, 2015

\$50 On-site Registration by Check or
Credit Card available after Monday,
July 27, 2015

Workshop Agenda

Time	Topic	Trainer
8:00 AM	Check-in and Refreshments	
9:00 AM	Welcome and Introductions	City of Austin and CAPCOG
9:15 AM	Overview of Role of the Planning/Zoning Commission(s)	Dave Gattis, FAICP
10:00 AM	Basics of Planning, Zoning and Subdivision	Dave Gattis, FAICP
12:00 PM	Lunch	
1:00 PM	Austin Comprehensive Plan, or Suburban Comprehensive Planning	Matt Lewis, or Ben Luckens
2:00 PM	Break	
2:15 PM	Legal Issues	Kim Mickelson, JD, AICP
3:00 PM	Ethical Principals	Kim Mickelson, JD, AICP
3:45 PM	Wrap Up- Q&A	
4:00 PM	Adjourn	

QUESTIONS? Contact Mike McAnelly at administrator@apatexas.org or (214) 850-9046

ONLINE REGISTRATION ([Click Here](#))

REGISTRATION DEADLINE: MONDAY, July 27, 2015

Registration fee includes the workshop, box lunch, refreshments, and presentation materials.