



MEMORANDUM

TO: Mayor and City Council

FROM: Joya Hayes, Interim Director, Human Resources and Civil Service *JH*

DATE: September 25, 2015

SUBJECT: Comprehensive Overview of City Youth Employment and Internship Programs

This memo is responsive to Council's request for a written overview of all youth employment and internship programs offered by the City of Austin, as requested during the FY 2016 budget process. This memo builds upon the information provided on January 22, 2015 during the Council Presentation on Workforce Issues. The following table contains information regarding City youth programs, including number of participants, funding amount, and source of funding.

Program	Number of Participants	Amount	Funding Source
City/County Summer Youth Employment: Place youth ages 14 to 18 in part time paid summer jobs throughout City and County departments.	750	\$345,000	General Fund (Health & Human Services Department)
		\$217,000	Travis County
Get Ready! STEAM focused Internship: Six-week paid summer internship program for high school students in City departments and Austin high-tech companies with a STEAM (Science, Technology, Engineering, Art/design and Math) focus.	70	\$72,000	General Fund (Human Resources Department)
AmeriCorps VISTA (Volunteer in Service to America): Work on various community programs/initiatives that align with AmeriCorps VISTA's core mission to alleviate poverty within the nation's communities.	17	\$35,028	Participating City Department Budgets

Emerging Leaders Summer Internship: City partnership with Quality of Life Foundation to provide paid high school summer internship opportunities in various City departments, non-profits, and organizations.	32	\$25,000	Grant (Quality of Life Foundation)
		\$7,000	Donation (Bank of America)
Youth Web Space Partnership: City partnerships with Austin Free Net for low income students.	80	\$20,000	Grant (Health and Human Services Department)
FY2016 New Programs			
Summer jobs/paid internship placement for youth and low-income youth for professional and career-oriented employment opportunities and part-time position for administration	TBD	\$68,356	General Fund (Human Resources Department)
Youth internship opportunities with Convention Center and Aviation Departments, including administrative costs	TBD	\$50,000	Participating City Department Budgets

Other youth development programs and job opportunities available in various departments throughout the City depending upon funding and needs of the participating departments:

1. **Austin Youth Council** – Initiative with 45 area high school student representatives serving one-year terms to promote civic engagement among youth.
2. **AustinCorps** – A year-long for credit course with 20 students from Akins, Crockett, and Travis High Schools. During the first semester, students meet once a week to go on site visits throughout the City to learn about City services and operations. In second semester, students work in unpaid internships in assigned City departments.
3. **Austin Community College Internship Program** – A City and Austin Community College (ACC) partnership to provide eight paid internship opportunities in the Fall and Spring semesters to students enrolled in the Public Policy and Political Studies Internship course at ACC.
4. **Parks and Recreation Department Summer Jobs** – Seasonal work opportunities for primarily activity specialist, cashier and lifeguard positions. Many high school and college students are hired for many of these 1,500 seasonal job opportunities.
5. **Internship Program for Department-Specific Needs** – A program focused on providing paid or unpaid practical work experience to undergraduate, graduate and post graduate college students through the year based on need and/or available for funding.
6. **Management Fellowship Program** – A program hosted by the City Manager's office whereby an individual with a graduate degree is selected through a nationwide competitive selection process to work a year-long rotational assignment in the City Manager's office, Budget Office and selected City departments.

CC: Marc A. Ott, City Manager
Assistant City Managers
Chief of Staff