



# City of Austin

P.O. Box 1088, Austin, TX, 78767

## Memo

### AUSTINCODE DEPARTMENT

**To:** Mayor and City Council  
**From:** Carl Smart, Director  
**Date:** November 19, 2015  
**Subject:** Type 2 Short Term Rental License Applications Report

As a result of City Council action on November 13, 2015, Austin Code is not issuing any licenses on Type 2 short term rental applications received after November 12, 2015. Attached is a report on the status of Type 2 STR applications currently in process of review by the Austin Code Department (ACD). The existing license applications have been placed into two groups based on the dates of submission to the department:

- Group 1 – Applications received prior to September 17, 2015 – This group will be reviewed in accordance with standard review procedures and time limits.
  - **Total Group 1 applications: 19**
- Group 2 – Applications received between September 17, 2015 and November 12, 2015 inclusive. The cutoff for issuance of licenses for this group is November 23, 2015. Staff is reaching out to each of the applicants to insure that they are aware of the deadline for issuance and the urgency of completing their application packages.
  - **Total Group 2 applications: 25**

Please contact me if you have any questions or if you need further information. I will issue an updated report to Mayor and Council immediately following the November 23 deadline.

Thank you,

A handwritten signature in black ink, appearing to read "Carl F. Smart".

Carl Smart  
Austin Code Director

c: Marc A. Ott, City Manager  
Rey Arellano, Assistant City Manager

Group 1 - Applications received prior to September 17, 2015						Report Date 11/19/15		
Date Received	Short Term Rental Address	Property Owner	Status	Pending	Issued	Withdrawn	Denied	Appeal
11/4/2014	2209 Trailside Dr #A	Katharina Hathaway & Evan Minard	Previously on Type 2 waiting list - applicant must provide licensing fee and insurance	1	0	0	0	0
11/4/2014	2209 Trailside Dr #B	Katharina Hathaway & Evan Minard	Previously on Type 2 waiting list - applicant must provide licensing fee and insurance	1	0	0	0	0
1/20/2015	2519 E 4th St	Morgan Kelly (contact: Annie Alonzi)	Applicant withdrew application 11-17-2015	0	0	1	0	0
3/24/2015	1817 Village Oak Court	Layne Scott Schmidt	Previously on Type 2 waiting list - applicant must provide licensing fee and insurance	1	0	0	0	0
5/8/2015	1707 Baurle Ave	Trevor Livingston	Previously on Type 2 waiting list - applicant must provide licensing fee and insurance	1	0	0	0	0
5/18/2015	1003 Maufrais St A	Neal Family Limited Partnership (Lindsay Redwine)	Applicant must provide missing documents	1	0	0	0	0
5/18/2015	1003 Maufrais St #B	Neal Family Limited Partnership (Lindsay Redwine)	Applicant must provide missing documents	1	0	0	0	0
5/19/2015	2500 East 3rd St #A (AKA 2501 E 4th St)	Ashley & Jermoe Shaffer	Applicant must provide missing documents	1	0	0	0	0
5/20/2015	3103 Cherrywood Rd	Edward Bloom	Applicant must remove Homestead Exemption	1	0	0	0	0
6/5/2015	1859 Westlake Dr	Laguna Vino Rojo LLC (contact: Lindsay Redwine)	Applicant must provide missing documents	1	0	0	0	0
6/29/2015	3316 Blue Jay Lane	Troy Crane & Denise Crane	3rd Party inspection provided - Applicant must review repairs with Development Services Dept. and Follow-up with Austin Code Dept.	1	0	0	0	0
6/30/2015	2201 Quarry Rd (2118 W 12th St)	Draker Holding (Joe Draker)	Ready to issue license - Austin Code	1	0	0	0	0
7/31/2015	4407 Pack Saddle Rd	Kathleen & Jack Roberts	Ready to issue license - Austin Code	1	0	0	0	0
8/20/2015	13903 Panorama Dr	Halvatex LLC (Jenny Fleming)	Applicant must provide missing documents and contact information	1	0	0	0	0
8/28/2015	5304 Bennett Ave	Jude & Amber Galligan	Applicant must resolve expired trade permits and provide missing documents	1	0	0	0	0
8/31/2015	6710 Esther Dr	Bradley Otts	Applicant must remove Homestead Exemption and provide missing documents	1	0	0	0	0
9/8/2015	2307 E 2nd St - main	Iddale Investment LLC - Series 2307 E. 2nd (Contact: Steve Isdale)	Applicant identify correct STR address and provide missing documents	1	0	0	0	0
9/8/2015	1402 E 3rd St	Axel Albin-Lax & Christina Albin-Lax	Applicant must remove Homestead Exemption	1	0	0	0	0
9/15/2015	7936 Mueller Rd	Heather Walsh	Applicant must identify correct STR address and provide missing documents	1	0	0	0	0
			Total (19 Applications)	18	0	1	0	0