



MEMORANDUM

TO: Mayor and Council Members

FROM: Robert Spillar, P.E., Director
Austin Transportation Department

DATE: September 9, 2016

SUBJECT: CAMPO Transportation Policy Board September 12, 2016 Meeting Agenda

The Transportation Policy Board (TPB) will hold its regular meeting on Monday, September 12, 2016, beginning at 6:00 p.m. in Room 3.102 of the Joe C. Thompson Conference Center. The conference center is located on the University of Texas campus at 2405 Robert Dedman Drive. The final agenda and background materials are posted on the CAMPO website and can be accessed [here](#).

Transportation Department staff is providing information and/or recommendations on the following agenda items:

- **Action Item 6** – Discussion and Action on Amending Transportation Policy Board Bylaws
- **Item 7** – Presentation and Public Hearing for Requested Amendments to the *2040 Regional Transportation Plan* and the *FYs 2017-2020 Transportation Improvement Program*
- **Action Item 8** – Discussion and Action on StepItUp! Walkability Institute Action Plan
- **Action Item 9** – Discussion and Action on Amending the Technical Advisory Committee Bylaws

➤ ***Action Item 6, Discussion and Action on Amending Transportation Policy Board Bylaws***

CAMPO staff recommends the TPB consider amending the CAMPO TPB Bylaws to change the definition of a quorum from fifty percent (50%) of the total membership to a majority of the total membership. The result of the recommendation changes the quorum requirement from 10 members to 11 members.

Recommendation – Staff recommends approval of the bylaw change to update the definition of a quorum to a majority of the total members.

➤ ***Item 7, Presentation and Public Hearing on Requested Amendments to the 2040 Regional Transportation Plan and the FYs 2017-2020 Transportation Improvement Program***

CAMPO staff will present and request the TPB conduct a public hearing on requested amendments to the *2040 Regional Transportation Plan* and the *FYs 2017-2020 Transportation Improvement Program (TIP)*.

CAMPO received requests for 38 amendments to the *2040 Plan* and 95 amendments to the *FYs 2017-2020 TIP*. The 133 amendment requests were received from the following sponsors:

- Capital Metro
- City of San Marcos

- City of Cedar Park
- City of Georgetown
- City of Kyle
- City of Pflugerville
- City of Rollingwood
- The Central Texas Regional Mobility Authority
- Travis County
- Williamson County
- Texas Department of Transportation

These amendments were to modify existing projects or to add new or grouped projects. Additionally, 44 projects undergoing environmental analysis (listed in Appendix E of the TIP) are also included. No amendments to City of Austin-sponsored projects were needed at this time with regard to the City's portfolio of federal-, state- and locally-funded regionally significant projects. However, Lone Star Rail is included as one of two projects to be removed from the *2040 Plan*, see [pg. 18](#) of agenda back-up (Item 7 Attachment A).

The adoption of amendments to the *2040 Plan* and the *FYs 2017-2020 TIP* includes a Tier 2 public involvement process per the *CAMPO Public Participation Plan*. The public comment period will close on September 26, 2016. The requested amendments were presented to the Technical Advisory Committee (TAC) at its meeting on August 24, 2016. The TAC's recommendation of amendments will be sought at its September 28, 2016 meeting and will be forwarded to the TPB. The TPB will be asked to approve amendments at its meeting on October 10, 2016.

Purpose of Transportation Improvement Program (TIP)

According to federal law and regulations, CAMPO, in cooperation with the state, transit operators and local jurisdictions, develops a Transportation Improvement Program for the six-county region. The four-year TIP lists projects that are funded with federal dollars and are consistent with the *2040 Regional Transportation Plan*. The TIP may also include non-federally funded projects that are regionally significant.

Recommendation – No action will be taken at this meeting. ATD staff will review the submitted amendments and provide a recommendation next month. The staff recommendation will be based on professional judgement and review of public input that will be presented to the TAC on or before September 28, 2016.

➤ **Action Item 8, Discussion and Action on StepItUp! Walkability Institute Action Plan**

CAMPO staff will request TPB approval of the StepItUp! Walkability Action Institute - Action Plan. The National Association of Chronic Disease Directors, through a grant from the Center for Disease Control, sought applications from Metropolitan Planning Organizations (MPO) for competitive funding assistance to support attendance at the second annual Walkability Action Institute. The purpose of the institute is to prepare interdisciplinary teams from MPO regions to pursue policy, systems, and environmental (PSE) supports to enhance public health through walking and walkability.

CAMPO received a \$7,152 grant for travel expenses for a team to attend the Walkability Action Institute in Atlanta. Team members included representatives from CAMPO, TMF Health Quality Institute, the City of Georgetown and the City of Pflugerville. The team developed an action plan, which was one of the project deliverables to be completed as part of the grant program. Below is a description of CAMPO's Team Action Plan goals:

*Delivering a safe, reliable, and sustainable transportation system
that enhances the environment and economic strength of the region.*

1. CAMPO will develop the region's first Regional Active Transportation Plan that directly considers health outcomes and serves as a component of the future 2045 Regional Transportation Plan.
2. CAMPO will work with at least one jurisdiction to develop a plan to improve multimodal access and comfort along a corridor that includes land use recommendations that can be included in the local development code (both zoning and subdivision), and considers health impacts.
3. CAMPO will develop an online project viewer and data warehouse that displays existing, planned, and proposed active transportation infrastructure locations and information from around the region.
4. CAMPO will develop or identify at least three performance measures that can be used to measure health outcomes as part of CAMPO Platinum Plans, Regional Planning efforts and by other local and state partners.
5. CAMPO will have at least one representative from public health on one of its standing technical committees.

Background

CAMPO staff previously deferred this item from the June 6, 2016 TPB meeting to a future meeting.

Technical Advisory Committee Discussion of Item 8

The Technical Advisory Committee (TAC) heard this item at its meeting on May 25, 2016 and voted to not recommend to the TPB the approval of the StepItUp! Walkability Action Plan, but to table the item to a future TAC meeting for further discussion. The TAC action also included direction to CAMPO staff to submit the action plan to the National Association of Chronic Disease Directors to meet the submission deadline on May 27, 2016 per the grant program.

City of Austin staff voiced concern and other TAC members agreed that the public process for the action plan developed by the team was unclear and that generally there has not been consensus among the entities represented by CAMPO on the active transportation goals for the region, which has resulted in policy changes in the last two CAMPO regional transportation plans. During the discussion, there was recognition that the CAMPO member communities have diverse mobility needs and priorities and that the action plan did not necessarily represent all of the jurisdictions' needs. The Action Plan has not been brought back to the TAC for further discussion. Required resources and timelines for plan implementation have not been discussed with the TAC or City staff.

Recommendation – Staff recommends that the TPB delay decision on this item and direct the item back to the TAC for further discussion. Staff concurs with the TAC's previous recommendation to have further discussions at the TAC level before bringing a walkability action plan or active transportation plan, such as the 2045 Regional Active Transportation Plan for which the planning and public input process have begun, to the TPB for approval. The 2045 Regional Active Transportation Plan will allow for opportunities for all member communities to provide input into an active transportation plan for adoption by the TPB. With regard to public health, City staff supports incorporating health impact

assessments into the transportation planning process, as the City has done in its two most recent Corridor Mobility Reports on South Lamar Blvd and Guadalupe St.

➤ **Action Item 9, Discussion and Action on Amending the Technical Advisory Committee Bylaws**

The TAC Bylaws Committee [proposal](#) in the agenda back-up is a revision of the previous recommendation provided in August. The proposed TAC membership in the revised recommendation is as follows:

<i>Category or Organization</i>	<i>Appointing Agency</i>	<i>Number</i>
<i>Cities of 500,000 or more (three each)</i>	City	3
<i>Cities of 50,000 or more (one each)</i>	Each City	5
<i>Smaller Cities (Cities of less than 50,000 population)</i>	Each County	6
<i>Counties (one each)</i>	Each County	6
<i>Capital Metropolitan Transit Authority</i>	CMTA	1
<i>Rural Transit</i>	CARTS	1
<i>TxDOT District</i>	TxDOT District	1
<i>CTRMA</i>	TPB	1
	TOTAL	24

The proposed changes indicate that population figures would be based on the 2010 Census. The resulting representation by county for the TAC and TPB is shown in the chart below. The chart shows total members by county and the percentage representation within the TAC and TPB:

County	TAC – Current		TAC – Proposed		TPB – Current	
	Members	% Of Total	Members	% Of Total	Members	% Of Total
Travis County	10	30	6	25	9	45
Williamson County	7	21	5	21	4	20
Hays County	4	12	3	13	2	10
Bastrop County	3	9	2	8	1	5
Burnet County	1	3	2	8	1	5
Caldwell County	2	6	2	8	1	5

Background

At the August 8, 2016 TPB meeting, Commissioner Long requested this item be brought to the September meeting of the TPB to allow the TAC Bylaws Committee to review a proposal made by Travis County Judge Eckhardt. In Judge Eckhardt's August 8, 2016 memo to the TPB, she outlined concerns with the original proposal made by the subcommittee:

- Travis County representation (3) would be less than Williamson County representation (4);
- Vagueness of revised bylaws with regard to deliverables expected of the TAC;
- Statement in the revised bylaws that the TAC advises the TPB on "both technical and policy issues (as requested)" and the inclusion of "Business Interests" on the TAC.

At the August 2015 TAC meeting, a discussion began about the reduction of the TAC from 27 members to approximately 13 members. The expressed purpose of the reduction was to better align with MPO best practices and comments from the TPB that the TAC is too large. Staff has monitored this item closely and would like to be an active participant in advising on a preferred method for reduction of

members that results in equitable regional representation, however this item has not been brought to the TAC for discussion since the TAC Bylaws Subcommittee was formed. Staff is also interested in encouraging a discussion of the specific concerns about the TAC size to see if there are other ways to address them beyond a reduction in TAC members.

Recommendation – Staff does not recommend approval of changes to the TAC Bylaws that would disproportionately reduce Travis County representation on the TAC. Further discussion is needed on this item. While the revised proposal corrects the issue with Travis County having less representation on the TAC than Williamson County, it does not address the issue that the TAC should be representative of the TPB membership. In the proposal, Travis County would represent 25% of the TAC membership, while Travis County representatives make up 45% of the TPB. In addition, there is a discrepancy between the listed cities over 50,000 population (Austin, Cedar Park, Georgetown, Pflugerville, Round Rock and San Marcos) and the number of cities of 50,000 or more listed in the table. The list shows six (6) cities and the table only shows five (5) cities. In addition, 2010 Census figures should be reviewed to confirm all six cities have over 50,000 population or the basis for the population figures should be revised in the bylaws, e.g. American Community Survey 2015 Population Estimates. Staff recommends the TAC review the proposal and provide a recommendation for consideration by the TPB.

City staff will attend the Transportation Policy Board meeting. If your office has additional questions or would like an individual briefing prior to the meeting, please contact Annick Beaudet at (512) 974-7959.

Please let me know if you need additional information.

cc: Marc A. Ott, City Manager
Robert Goode, P.E., Assistant City Manager
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