MEMORANDUM

TO: Mayor and Council Members
City Management Team
Department Directors

FROM: James Scarboro, Purchasing Officer

DATE: December 27, 2016

RE: "No Contact Solicitations"

The approved Anti-Lobbying and Procurement Ordinance requires that the City Council and impacted City Boards or Commissions be notified of what solicitations are in the "No Contact Period" as defined in Chapter 2-7, Article 6, Section 2-7-105 of the Austin City Code. Attached is the listing of solicitations issued by the Purchasing Office, Capital Contracting Office, and all other delegated authorities.
As of February 17, 2015, a brief presentation on the Anti-Lobbying Ordinance and the use of the No Contact Solicitations List is attached. If you have any questions, please contact the Purchasing Office at (512) 974-2500.

For your reference, the full text of the Anti-Lobbying Ordinance can be found at
http://www.austintexas.gov/edims/document.cfm?id=161145
Questions regarding the ordinance requirements may be directed to Gregory Miller or Sabine Romero in the City's Law Department.
If you have questions regarding any of the solicitations listed in the attachment, please contact the individual specified.

As provided in the April 8, 2009 memo to staff and board and commission members, there is an annual requirement to disclose conflicts of interest resulting from relationships with City vendors within seven (7) business days after the date a conflict is known.

The following web-based resources are now available:

Conflict of Interest Information:
http://www.austintexas.gov/department/conflict-interest-questionnaire

City Vendor List may be searched by staff and the public at:
https://www.austintexas.gov/financeonline/vendor_connection/search/search.cfm

Anti-Lobbying Ordinance, FY15:
General Information

City of Austin, Texas
Financial Services Department

Introduction

- The Ordinance (enacted 2007) eliminates lobbying for contract awards.
- The Ordinance restricts contact between bidders (who are called “respondents” in the Ordinance) and City staff, including Mayor, Council and Board and Commission members involved in the contract award process.
- The Ordinance applies to solicitations that are expected to require City Council’s approval for award of contract.
- The Ordinance is sometimes referred to as “No Contact”.
- “No Contact” begins the day the solicitation is published and continues until the solicitation is cancelled or contract(s) are signed.
- An “Authorized Contact Person” is identified for each of these solicitations.
- A “No Contact” listing of these solicitations is updated and published once a week.
- If a solicitation is identified on the “No Contact” list, any questions about the solicitation should be referred ONLY to the Authorized Contact Person at the telephone number provided on the list.

Where is the No Contact List published?



- Solicitations in the "No Contact" period are identified on a list prepared by the Purchasing Office.
- The list is updated once a week.
- The No Contact list is published on the Internet in the Online Contract Catalog – Reports section.

Information on the No Contact List:

Consolidated No Contact Solicitation List for 04/01/13				
NOTE: A shaded, bolded, italicized entry indicates a solicitation that is listed for the first time on this edition of this report.				
Purchasing Office - Open Solicitations				
Sponsor Dept.	Solicitation ID	Solicitation Name	Contact	Phone
AE	IFB-1100-APC0005	RESEAL WINDOWS AT TLC	Annie Cannon	322-6472
AE	IFB-1100-DKC0093	MANAGEMENT & DISPOSAL OF CLASS 2 INDUSTRIAL & SPECIAL WASTE	Dolores Castillo	322-6466
AE	IFB-1100-GAL0043	WOOD POLE INSPECTION & TREATMENT SERVICES	Gabriel Guerrero	322-6060

- The list includes solicitations with an anticipated value requiring Council approval.
- Each solicitation is individually identified with the Sponsoring Department, our Solicitation Identification Number, and the Solicitation Name (Description).
- For any questions about a listed solicitation, please contact the named individual - the "Authorized Contact Person" - at the telephone number provided.

Questions?

- For any question relating to a solicitation identified on the "No Contact" List, contact the person identified for that solicitation at the telephone number provided on the list.

- For general questions, please contact the Purchasing Office:
  - Phone: (512) 974-2500
  - Email: Purchinfo@austintexas.gov

- Want to read the Anti-Lobbying Ordinance and related materials?
  - Current List (permalink):
    - http://www.austintexas.gov/sites/default/files/files/Finance/Purchasing/no-contact-solicitations.pdf
  - Ordinance:
    - http://www.austintexas.gov/edims/document.cfm?id=161145
  - Rules for Enforcement:
    - https://assets.austintexas.gov/financeonline/downloads/revised_notice_of_amended_rule_adoption_R2011-COA-1.pdf

Consolidated No Contact Solicitation List for 12/27/16

NOTE: This report is provided as a courtesy, and is updated once a week. A solicitation may be removed from this list upon execution of one or more contracts resulting from the solicitation. For more information about any solicitation listed here, please call the Authorized Contact Person listed below.

NOTE: A shaded, bolded, italicized entry indicates a solicitation that is listed for the first time on this edition of this report.

Purchasing Office - Open Solicitations

Sponsor Dept.	Solicitation ID	Solicitation Name	Contact	Phone
AE	IFB-1100-CAK0011	HEATING, VENTILATING, & AIR CONDITIONING (HVAC) MAINTENANCE	Cheryl Kaufman	(512) 505-3545
AE	IFB-1100-CAK0013	ELECTRICAL GROUNDING OF THE SHEC PERIMETER FENCE	Cheryl Kaufman	(512) 505-3545
AE	IFB-1100-CAK0101	FIRST AID & SAFETY PRODUCTS	Cheryl Kaufman	(512) 505-3545
AE	IFB-1100-DNJ0129REBID	CAPACITOR BANK, 145KV	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0131	ARRESTER SURGE	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0132	PRECAST CONCRETE MANHOLES	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0133	BATTERY BANKS	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0134	TERTIARY SWITCHGEAR	Darralyn Johnson	(512)505-7293
AE	IFB-1100-DNJ0135	CIRCUIT BREAKER, 15KV, 2000A	Darralyn Johnson	(512)505-7293
AE	IFB-1100-GGH0182REBID	SALE OF USED/OBSOLETE TRANSFORMERS	Gabriela Harthcock	(512)322-6118
AE	IFB-1100-GGU0160REBID	NETWORK TRANSFORMERS	Gabriel Guerrero	(512)322-6060
AE	IFB-1100-GGU0161	SF6 PAD MOUNT SWITCHGEAR	Gabriel Guerrero	(512)322-6060
AE	IFB-1100-GGU0162	STREETLIGHT POLES	Gabriel Guerrero	(512)322-6060
AE	IFB-1100-LAG0026REBID	GROUNDS MAINTENANCE SERVICES AT VARIOUS AE POWER PLANT, SUB	Leslie Giannattasio	(512)322-6583
AE	IFB-1100-MEA0005	RELAYS FOR SWITCHGEAR AND RELAY PANELS	Maria Andrade	(512)972-9424
AW	IFB-2200-GLB0053	HOSES, HI PRESSURE	Georgia Billela	(512)974-2939
AW	IFB-2200-ISR0017 REBID	FIRE HYDRANT UPPER BARRELS, STEMS AND REPAIR PARTS	Irene Sanchez	(512)972-0048
AW	IFB-2200-JXP0113REBID	PURCHASE OF PROGRESSIVE CAVITY PUMPS AND PRESSURE SENSORS	Shawn Willett	(512) 974-2021
AW	IFB-2200-JXP0121	ANHYDROUS AMMONIA	Georgia Billela	(512)974-2939
AW	IFB-2200-JXP0122	GATE VALVES	Georgia Billela	(512)974-2939
AW	IFB-2200-MDD0201	FENCING- GAME	Matthew Duree	(512)974-6346
AW	IFB-2200-MLM0042	TELEVISING, CLEANING OF SANITY SEWER COLLECTION SYSTEM PIPES	Monica McClure	(512) 974-1714
Trans	IFB-2400-MMO0109	BIKE SHARE PROGRAM EXPANSION	Marian Moore	(512) 974-2062
CTM	IFB-5600-JCN0006	22406 -CHURCHILL NAVIGATION MAPPING SYSTEM	Jane Neal	(512)974-3398
CTM	IFB-5600-JCN0009	ARKIN NET OPERATIONS SUBSCRIPTION LICENSE	Jane Neal	(512)974-3398
CTM	IFB-5600-PAX0070	VIDEO IMAGING VEHICLE DETECTION SYSTEM	Sai Xoomsai	(512)974-3058
Street/Bridge	IFB-6200-KDS0101	REINFORCING STEEL (REBAR/WIRE MESH)	Kimberley Scannell	512 974-2261
Street/Bridge	IFB-6200-KDS0102	PWD/ASPHALT EMULSION (HFRS-2P, SS-1, CQS-1HT)	Kimberley Scannell	512 974-2261
Street/Bridge	***IFB-6200-KDS0103***	***HYDRAULIC CEMENT, TYPE I***	***Kimberley Scannell***	***(512) 974-2261***
FSD	IFB-7400-CRR0208	CITYWIDE PRINTING SERVICES	Claudia Rodriguez	(512)974-3092
BldgSvcs	IFB-7500-CRR0210	AUTOMATIC DOOR MAINTENANCE, REPAIR, REPLACEMENT, INSPECTIONS	Claudia Rodriguez	(512)974-3092
BldgSvcs	IFB-7500-JRD0034	CCTV/SECURITY MONITORING, VARIOUS SITES	Jonathan Dalchau	(512)974-2938
BldgSvcs	IFB-7500-MHJ0204	PURCHASE OF MITSUBISHI UNINTERRUPTIBLE POWER SUPPLY	Marty James	(512)974-3164
Fleet	IFB-7800-MMO0107	VEHICLE & EQUIPMENT UPHOLSTERY REPAIR SERVICES	Marian Moore	(512) 974-2062
Fleet	IFB-7800-MMO0119	OEM PARTS & REPAIR SERVICES FOR ALLISON TRANSMISSIONS	Marian Moore	(512) 974-2062
ConvCtr	IFB-8200-CRR0209	KITCHEN EQUIPMENT SERVICES	Claudia Rodriguez	(512)974-3092
PARD	IFB-8600-SMB0101 REBID	RECREATIONAL AND ATHLETIC APPAREL FOR PARKS & RECREATION	Sandy Brandt	(512) 974-1783
CTM	IFBBV-5600-JCN0002	IFB-BV AUTOMATED ONLINE CATALOGING DATABASE SERVICE	Jane Neal	(512)974-3398
AE	RFP-1100-CAK0004	COMMERCIAL METER REPLACEMENT INSTALLATION SERVICES	Cheryl Kaufman	(512) 505-3545
AE	RFP-1100-CAK0006REBID	SPECIALTY CHEMICAL WATER TREATMENT SERVICES	Cheryl Kaufman	(512) 505-3545
AE	RFP-1100-CAK0007	CHLORINE DIOXIDE GENERATION SERVICES	Cheryl Kaufman	(512) 505-3545
AE	RFP-1100-CAK0010	TEMPERATURE MONITORING EQUIPMENT AND INSTALLATION	Cheryl Kaufman	(512) 505-3545
AE	RFP-1100-CAK0012	SURFACE PREPARATION AND PAINTING MAINTENANCE SERVICES	Cheryl Kaufman	(512) 505-3545
AE	RFP-1100-DNJ0003	RELAY SERVICE AGREEMENT FOR AUSTIN ENENRGY	Darralyn Johnson	(512)505-7293
AE	RFP-1100-GAL0025REBID	SCADA CONSULTING SERVICES	Joshua Pace	(512) 322-6583
AE	RFP-1100-GGH0189	RISK MANAGEMENT CONTRACT	Gabriela Harthcock	(512)322-6118
AE	***RFP-1100-JXP0504***	***JANITORIAL SERVICES FOR MULTIPLE AUSTIN ENERGY SITES***	***Joshua Pace***	***(512)322-6583***
AE	RFP-1100-MEA0303REBID2	REPLACEMENT OF AQUEOUS AMMONIA HEATER SKID	Maria Andrade	(512)972-9424
AE	RFP-1100-MEA0305	TEMPORARY RENTAL INDUSTRIAL EQUIPMENT.	Maria Andrade	(512)972-9424
AE	RFP-1100-MEA0306	INSTALLATION AND UPGRADE OF CONTROLS/AUTOMATION SYSTEMS	Maria Andrade	(512)972-9424
AE	RFP-1100-NST0403	AERO- DERIVATIVE GENERATOR MAINTENANCE	Cheryl Kaufman	512 505-3545
AE	RFP-1100-RMJ0310	MANUAL METER READING SERVICES	Ray Moncada	(512)322-6594
ARR	RFP-1500-SLW0509REBID	ORGANICS PROCESSING SERVICES	Sandy Wirtanen	(512)974-7711
ARR	RFP-1500-SLW0514	CITYWIDE DUMPSTER COLLECTION SERVICES	Sandy Wirtanen	(512)974-7711
ARR	***RFP-1500-SLW0516***	***OUTREACH SERVICES FOR RESIDENTIAL COMPOST PROGRAM***	***Sandy Wirtanen***	***(512)974-7711***
AW	RFP-2200-CDL2003	BENEFICIAL REUSE OF BIOSOLIDS	Danielle Lord	(512)974-2298
AW	RFP-2200-JRD0315	SAFETY DATA SHEET MANAGEMENT SYSTEM AND SERVICES	Jonathan Dalchau	(512)974-2938
Trans	RFP-2400-KDS0502	THE CITY OF AUSTIN CAR-SHARE PROGRAM	Claudia Rodriguez	(512)974-3092
CTM	RFP-5600-ELF0301	AGENDA MANAGEMENT & BOARDS AND COMMISSIONS SYSTEM	Elisa Folco	(512) 974-1421
CTM	RFP-5600-GAZ0100	MOBILE APP FOR CUSTOMERS TO TRACK THEIR WATER USAGE	Gil Zilkha	512-974-2696
CTM	RFP-5600-JTH0306	MUNICIPAL COURT CASE MANAGEMENT SYSTEM	Jim Howard	(512)322-6307
CTM	RFP-5600-PAX0129	AUSTIN RESOURCE RECOVERY VEHICLE FLEET TECHNOLOGY UPGRADE	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0133	INTEGRATED ELECTRONIC HEALTH RECORDS SYSTEM	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0134	CONSULTANT SERVICES FOR VIDEO SWITCH REPLACEMENT	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0135	CABLING INFRASTRUCTURE MAINTENANCE AND REPAIR SERVICES	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0136	AVIATION INFORMATION TECHNOLOGY CONSULTING SERVICES	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0137	SAFETY MANAGEMENT SYSTEM	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0138	AUDIO VISUAL EQUIPMENT DESIGN-BUILD	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-PAX0139	WIRELESS MESSAGING SYSTEM	Sai Xoomsai	(512)974-3058
CTM	RFP-5600-SMW0128REBID	MAINTENANCE & REPAIR OF COA NETWORK FIBER OPTIC CABLING	Sai Xoomsai	512-974-3058
HRD	RFP-5800-TLF0301	ROCIP VII INSURANCE BROKER OF RECORD AND ADMIN. SERVICES	Tracy Franklin	(512) 974-2034

HRD	RFP-5800-TLF0302	ROCIP VII CONSTRUCTION SAFETY MANAGEMENT SERVICES	Tracy Franklin	(512) 974-2034
HRD	RFP-5800-TLF0303	EXCESS LIABILITY INSURANCE FOR AUSTIN ENERGY	Tracy Franklin	512 974-2034
HRD	RFP-5800-TLF0304	ACTUARIAL SERVICES FOR WORKERS' COMPENSATION PROGRAM	Tracy Franklin	512-974-2034
AHFC	RFP-7200-AHFC15001	AHFC HOUSING FIRST PERMANENT SUPPORTIVE HOUSING	John Hilbun	(512) 974-1054
FSD	RFP-7400-RWS0501	SECURITY GUARD SERVICES FOR MULTIPLE DEPTS.	Roger Stricklin	(512) 974-1727
FSD	RFP-7400-SLW0517	BUDGET PRIORITY SURVEY AND ANALYSIS	Sandy Wirtanen	(512)974-7711
FSD	RFP-7400-SMB0103	CITY-WIDE FACILITY SERVICES	Sandy Brandt	512 974-1783
FSD	RFP-7400-SMB0302	DEPOSITORY SERVICES	Sandy Brandt	(512) 974-1783
ConvCtr	RFP-8200-PAX0132	INTERNET SERVICE PROVIDER (ISP) SERVICES	Sai Xoomsai	(512)974-3058
AE	RFQS-1100-RMJ0500	AUSTIN ENERGY WEATHERIZATION PROGRAM	Ray Moncada	(512)322-6594
AE	RFQS-1100-TVN0105	AUDITING SERVICES FOR CCNB TRANSITION	Terry Nicholson	(512)322-6586
Econ Dev	RFQS-5500-JRD0502	EB-5 REGIONAL CENTER RFQ	Jonathan Dalchau	(512)974-2938
CTM	RFQS-5600-PAX0502	AVIATION CONSULTANT, INFORMATION TECHNOLOGY	Sai Xoomsai	(512)974-3058
HRD	RFQS-5800-TLF0305	CONSULTING SERVICES FOR THE CITY MANAGER RECRUITMENT	Tracy Franklin	(512) 974-2034
HRD	RFQS-5800-TLF0306	AE CYBER LIABILITY BROKER OF RECORD	Tracy Franklin	(512) 974-2034
FSD	RFQS-7400-SMB0301	FINANCIAL ADVISOR	Sandy Brandt	(512) 974-1783
AVIA	RFP-8100-ABIA-003	Terminal Concessions Program for ABIA Barbara Jordan Terminal (Not listed in Vendor Connection, contact authorized contact person for information)	Francisco "Kiko" Garza	(512) 530-7526
CAMPO	RTC0001	Coordinated Plan for Public Transit and Health and Human Services Transportation. (Not listed in Vendor Connection, contact authorized contact person for information)	Kelly Porter	(512) 974-2084

Construction

Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
AW	CLMC552	PARMER LANE INTERCEPTOR	Mary Lou Ochoa	(512) 974-7215
AVIA	CLMC578A	ELEVATOR REFURBISHMENT REBID	Monica Lopez	(512) 974-7057
AW	CLMC587	WALNUT CREEK WWTP TERTIARY FILTER REHABILITATION	Monica Lopez	(512) 974-7057
ATD	CLMC593A	TRAFFIC SIGNAL & PHB INSTALLATION IDIQ 2016 - REBID	Mary Lou Ochoa	(512) 974-7215
AW	CLMC599	THE TERRACE 16-INCH OFFSITE WATER LINE	Mary Lou Ochoa	(512) 974-7215
AW	CLMC600	TAYLOR LANE 0.1 MGD WASTEWATER TREATMENT PLANT	Monica Lopez	(512) 974-7057
AW	CLMC601	MONTOPOLIS RECLAIMED WATER RESERVOIR AND PUMP STATION	Mary Lou Ochoa	(512) 974-7215
CCO	CLMC602	AE DOMAIN ADA IMPROVEMENT PROJECT	Lynn Rich	(512) 974-7009
CCO	CLMC605	STORMWATER DRAINAGE IMPROVEMENTS	Lynn Rich	(512) 974-7009
AE	CLMC606	CHILLED WATER PIPING CONSTRUCTION IN THE RIGHT OF WAY IDIQ	Monica Lopez	(512) 974-7057
PWD	CLMC608	2016-18 QUARTER CENT SIDEWALK SOUTH DISTRICTS 2, 5, 8	Monica Lopez	(512) 974-7057
PWD	CLMC609	2016-18 QUARTER CENT SIDEWALK NORTH DIST.1, 3, 4, 6, 7, 9,10	Monica Lopez	(512) 974-7057
CCO	CLMC613	GUS GARCIA DISTRICT PARK PHASE 3 IMPROVEMENTS	Steve Cocke	(512) 974-7998
CCO	CLMC615	GONZALES LIFT STATION ABANDONMENT	Sofie Johnson	(512) 974-9143
CCO	CLMC619	WW LINE RENEWAL & SPOT REHAB SVC- 2017-2019 IDIQ	Monica Lopez	(512) 974-7057
AW	CLMC621	WATER SERVICES REPLACEMENT PROGRAM IDIQ	Mary Lou Ochoa	(512) 974-7215
CCO	CLMC622	BUS SHELTER IMPROVEMENTS	Lynn Rich	(512) 974-7009
AW	CLMC624	FOUR POINTS ELEVATED TANK IMPROVEMENTS	Monica Lopez	(512) 974-7057
ATD	CLMC625	FY 2017 TRAFFIC SIGNAL MAINTENANCE	Mary Lou Ochoa	(512) 974-7215
AW	CLMC626	DEL CURTO ROAD WASTEWATER IMPROVEMENTS (SER-3486R2)	Mary Lou Ochoa	(512) 974-7215
AE	CLMC627	AUSTIN ENERGY SYSTEM CONTROL CENTER OFFICE FINISH OUT	Sofie Johnson	(512) 974-9143

Alternate Delivery

Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
CCO	CLMA019	AUSTIN STUDIOS EXPANSION 42240	Sofie Johnson	(512) 974-9143
PARD	CLMA020	TOWN LAKE METROPOLITAN PARK - ALLIANCE CHILDREN'S GARDEN CMR 42667	Lynn Rich	(512) 974-7009
Conv Ctr	CLMB322	INVISION STUDIOS 42688	Purchasing Office	(512) 974-2500
AWU	CLMB324	WOMEN'S LOCKER RM ADDITIONS PH 5 / EMS VEHICLE BAY EXPANSION 42632	Steve Cocke	(512) 974-7998
AVIA	CLMB325	ABIA TERMINAL FACILITY UPPER LEVEL EMBANKMENT REPAIRS 42688	Lynn Rich	(512) 974-7009
AWU	***CLMB326A***	***ONION CREEK FIRE EMS STATION REISSUE - CSP*** 42737	***Steve Cocke***	***(512) 974-7998***

Professional Services

Sponsor Dept.	Solicitation No.	Solicitation Name	Authorized Contact	Phone
AW	CLMP198	LG DIA WASTERWATER INTERCEPTORS MULTI SENSOR PILOT PROJECT	Kevin Benson	(512) 974-6203
CCO	CLMP199	CONGRESS AVE STREETSCAPE IMPRVS - URBAN DESIGN INITIATIVE	Steve Cocke	(512) 974-7998
CCO	CLMP200	2017 CONSTRUCTION. MAT, GEOTECHNICAL, & FORENSIC ENG SVS RL	Alan Fish	(512) 974-7049
CCO	CLMP201	2017 LARGE DIAMETER PIPELINE ENGINEERING RL	Kevin Benson	(512) 974-6203
CCO	CLMP202	2017 SMALL DIAMETER PIPELINE ENGINEERING RL	Steve Brand	(512) 974-7233
CCO	CLMP203	WALNUT CREEK WWTP OPTIMIZATION AND FACILITY PLAN	Lynn Rich	(512) 974-7009
CCO	CLMP204	2017 STRUCTURAL ENGINEERING SERVICES ROTATION LIST	Alan Fish	(512) 974-7049
AVIA	CLMP206	2017 ABIA MASTER PLAN	Russell Kyle	(512) 974-1404
AE	CLMP207	ENGINEERING SERVICES FOR ELECTRIC SERVICE DELIVERY	Alan Fish	(512) 974-7049
PWD	CLMP208	WALNUT CREEK WWTP CONTROL SYSTEMS UPGRADE	Lynn Rich	(512) 974-7009
CCO	CLMP209	WALTER E. LONG METROPOLITAN PARK MASTER PLAN	Lynn Rich	(512) 974-7009
CCO	CLMP210	2017 BUILDING COMMISSIONING (CX) SERVICES ROTATION LIST	Steve Cocke	(512) 974-7998
CCO	CLMP211	CORRIDOR IMPROVEMENTS CONSULTANT	Steve Cocke	(512) 974-7998
CCO	CLMP212	2017 GENERAL ARCHITECTURAL SERVICES ROTATION LIST	Steve Cocke	(512) 974-7998
CCO	CLMP214	2017 AUSTIN WATER SCADA SERVICES ROTATION LIST	Lynn Rich	(512) 974-7009