



TO: Mayor and Council

FROM: Veronica Briseño, Director, Small & Minority Business Resources Department *VB*

DATE: April 27, 2017

SUBJECT: Resolution No. 20121108-053: Veteran's Business Enterprise Program

On November 8, 2012, Council passed Resolution No. 20121108-053 directing the City Manager to include veteran business enterprises in the disparity study analysis and upon completion of that analysis to present to Council a program that would promote meaningful business opportunities. This memo serves as an update on the development of a Veteran's Business Enterprise Program.

The Small & Minority Business Resources Department (SMBR) has been actively researching other veteran's business programs across the nation for best practices. Currently, there are four municipalities (San Antonio, Boston, Indianapolis, and Chicago) that have programs based on veteran status.

As you may recall, the disparity study includes information related to the availability of Veteran Business Enterprises and included information related to their use on City contracts. Based on the information included in the disparity study, SMBR is working with the Purchasing Office, Capital Contracting Office and the Law Department to create a program framework that will meet the needs of the impacted community as well as meet the requirements of State procurement law. SMBR and CCO also attended the Commission of Veterans Affairs April meeting to gather input on a potential program.

NEXT STEPS

May

- Special Called Meeting – Commission on Veterans Affairs: Staff intends to present the general program framework to the Commission with the goal of receiving meaningful feedback so as to further refine the framework.

June

- June 6th - Staff intends to present general program framework to the MBE/WBE Small Business Enterprise Procurement Program Advisory Committee, per Council resolution.
- June 22nd - Present program for Council consideration.

If you have any questions relating to this process, please contact me at (512) 974-2156. Thank you.

cc: Elaine Hart, Interim City Manager
Ray Baray, Chief of Staff
James Scarboro, Purchasing Officer, Purchasing Office
Rolando Fernandez, Interim Officer, Capital Contracting Office
Karen Haywood, Assistant Director, Human Resources Department
Allen Bergeron, Veterans Consultant, Human Resources Department
Edward Campos, Assistant Director, SMBR
Cynthia Tom, Assistant City Attorney, Law Department
Andralee Lloyd, Assistant City Attorney, Law Department