



MEMORANDUM

TO: Mayor and Council

FROM: James Scarboro, Purchasing Officer *JS*

DATE: October 17, 2017

SUBJECT: Inadvertent inclusion of RFP No. CDL2003REBID, for the Beneficial Reuse of Biosolids, on the "No-Contact Solicitations" List

On October 9, 2017, solicitation number CDL2003REBID – Beneficial Reuse of Biosolids was inadvertently included on the weekly City of Austin "No Contact Solicitations" list sent by the Purchasing office to Mayor and Council, City Management Team, and Department Directors. The inclusion was caused by an administrative error, which was brought to our attention on October 10, 2017.

In accordance with Council resolution no. 20170406-023, the City's Anti-Lobbying Ordinance was temporarily lifted regarding all solicitations for waste management services. As Council has not yet reestablished the Anti-Lobbying Ordinance for these types of solicitations, staff published CDL2003REBID without the standard anti-lobbying instructions.

Purchasing staff removed CDL2003REBID from the No Solicitations list on October 12, 2017. To clarify this matter further, staff issued a solicitation addendum to CDL2003REBID, acknowledging the inadvertent inclusion of the solicitation on the No Contact Solicitations list. The addendum went on to clarify that the Anti-Lobbying Ordinance did not and currently does not apply to this solicitation.

cc: Elaine Hart, Interim City Manager
Robert Goode, Assistant City Manager
Greg Canally, Interim Chief Financial Officer