



MEMORANDUM

TO: Mayor and Council Members

FROM: Rosie Truelove, Director
Neighborhood Housing and Community Development Department

DATE: November 14, 2018

SUBJECT: Update on Resolution No. 20180628-080 regarding connecting low-income households in need of housing with available income restricted units

This memorandum is an update to [Resolution No. 20180628-080](#), which directed the City Manager to propose a system to connect low-income households in need of housing with available income restricted units. Additionally, it directed the City Manager to begin implementing the system for connecting low-income households with affordable units that do not have a waitlist program at present, such as incentivized affordable units, before including units that do have a waitlist program, and should consider including buildings with multiple affordable units before including buildings with fewer affordable units.

Staff has identified and initiated work with a software development firm to create a web based software application that will be used to connect low-income households with available income restricted units in the City through a waitlist management program when it is operational. The waitlist system is one component of a comprehensive project to reconfigure data systems and related business processes. Staff will provide an update in six months on the progress and the planned implementation timeline.

Should you have questions, feel free to contact me at (512) 974-3064 or rosie.truelove@austintexas.gov.

cc: Spencer Cronk, City Manager
Joe Pantalione, Interim Assistant City Manager