



MEMORANDUM

TO: Mayor and City Council

FROM: Nuria Rivera-Vandermyde, Deputy City Manager

DATE: December 6, 2019

SUBJECT: Special Events Task Force – Completion Extension Date

The purpose of this memo is to provide you with an update on Ordinance No.20180510-018 [Ordinance No. 20180510-018](#), which established both the Special Events Ordinance as well as the Special Events Task Force (Task Force).

Per the Ordinance, the Task Force is required to report back to Council with the Special Events Task Force Report and any recommended changes by March 31, 2020.

To date, the Task Force has conducted eight meetings and as of November 18, 2019 requested to continue meeting through the end of September 2020 to complete the final report. The extension will allow the Task Force additional time to provide their recommendations. Critically, this will allow the Task Force members to follow the events process in action during the Spring months, which will greatly inform their recommendations.

Please let me know if you have any questions.

Cc: Spencer Cronk, City Manager
James Russell, Co-Chair, Special Events Task Force
Jeff Smith, Co-Chair, Special Events Task Force