

REQUEST FOR CITY OF AUSTIN RESOLUTIONS

2016 9% COMPETITIVE LOW INCOME HOUSING TAX CREDITS

This sheet provides a guide for developers requesting resolutions required by the Texas Department of Housing and Community Affairs (TDHCA) for 9% Low Income Housing Tax Credit applications for the 2016 Tax Credit Cycle. This form and all attachments will be due no later than close of business on Friday, January 15th 2016.

PLEASE NOTE: If you are requesting funding from the City, please complete a Rental Housing Development Assistance (RHDA) program application. The RHDA program application can be found at: <http://austintexas.gov/page/housing-application-center>. There is no deadline for the RHDA application.

Indicate below the type of resolution(s) being requested from the City of Austin. If a public hearing is required, please also indicate this as well.

Twice the State Average Per Capita [QAP 11.3(b)] >>>> Public hearing required?
 One-Mile/Three-Year Rule [QAP 11.3(c)]
 Limitations on Developments in Certain Census Tracts [QAP 11.3(d)]
 A Resolution of Support from the Local Governing Body [QAP 11.9(d)(1)]

Please note: All requested resolutions are subject to approval by the Austin City Council.

Per QAP 11.9(d)(2), Commitment of Development Funding by Local Political Subdivision, reduced fees, such as fee waivers provided through the S.M.A.R.T. Housing™ Program, will allow tax credit applications to receive the 1 point available through this section of the QAP. In order to receive the point, the proposed project must be certified for S.M.A.R.T. Housing. The S.M.A.R.T. Housing application should be submitted separately and is located at:

http://austintexas.gov/sites/default/files/files/Housing/Application_Center/SMART_Housing/SMART_H_Application.pdf.

For the request to be considered, the following additional information will be required.

- 1) Name of the Proposed Development
- 2) The address/location of the proposed development
- 3) City Council District Number
- 4) Census Tract Number
- 5) S.M.A.R.T. Housing Certification letter (See paragraph above.)
- 6) A flood plain map generated by www.ATXFloodPro.com with the property parcel identified and the legend displayed showing the various types of FEMA Flood Plain zones.
- 7) Provide a table of proposed Sources and Uses for the project. It should contain all proposed funding sources, including the amount of tax credits to be requested from TDHCA.
- 8) Indicate the type of Development (New Construction, Rehabilitation, Acquisition/Rehabilitation, Replacement)
- 9) Number of Units proposed by type (i.e. Single Room Occupancy, 1BR, 2BR, 3BR, etc.)
- 10) Approximate Size of Units in square feet.
- 11) Number and percentage of units by Median Family Income level.
- 12) Estimated Rents by unit size/type.
- 13) Number and percentage of units dedicated for tenants with Special Housing Needs, if any. Specify the type of special needs to be served.

- 14) A corresponding map of transit stops showing the distance a resident would actually have to walk on a paved surface to get to the nearest transit stop.
- 15) Specify Resident Services, if any, to be provided to tenants.
- 16) Provide information about on-site amenities, if any (e.g. recreation facilities, computer lab, Wi-Fi, etc.).
- 17) Provide Developer's Experience and Development Background for the past 10 years. If known, provide the names of Development Team Members to be involved in the proposed project (architect, general contractor, etc.)

Please return this form and the requested information to:

**Neighborhood Housing and Community Development
ATTN: Ellis Morgan
1000 East 11th Street, 2nd Floor
Austin, TX 78702**

For more information, contact Ellis Morgan at 512-974-3121 or by e-mail at:
ellis.morgan@austintexas.gov.

Deadline to Submit: 5:00 p.m., Friday, January 15, 2016

I understand that the information provided will be publicly available, and I certify that, to the best of my knowledge, the information provided is true and correct.

Authorized Representative _____ Date _____

Printed Name