

609 Interpreter Services

609.2 LANGUAGE INTERPRETER SERVICE

- (a) The Language Interpreter Service should be used when interpretation is necessary to provide services to the public and to perform police duties.
- (b) The Language Interpreter Service should not be used:
 - 1. For interpretation for Spanish-speaking persons, unless a Spanish-speaking officer is not available, or unless exigent circumstances require immediate translation. ~~Spanish-speaking employees are available on each shift and throughout the Department.~~
 - 2. When other means are available, unless this would jeopardize the investigation.
 - 3. For long interrogations, confessions, or statements.
- (c) To obtain an interpreter, the employee should:
 - 1. Request the APD Communications supervisor notify the interpreter service;
- (d) Communications will provide the employee with any applicable agency identification number/code needed when contacting the service.
 - 1. Provide the interpreter service with the agency identification number/code if required, the requester's employee number, and the language required.
 - 2. The employee should explain to the interpreter what is needed.
- (e) All calls made from CTECC will be recorded. If a copy of the conversation and translation is needed for evidentiary purposes, a copy should be requested from APD Communications.