



City of Austin

OMV Spring Festival Extended Hours Application

This application may ONLY be submitted by active Outdoor Music Venues that are requesting extended hours during the Spring Festival Season.

INSTRUCTIONS:

1. Please provide all information requested on this application.
2. A dimensional site plan and stage layout must be submitted with this application. A confidential talent roster must be submitted prior to a permit being issued for extended hours.
3. Hand deliver the application to the Music & Entertainment Division at the Austin Center for Events, 505 Barton Springs Rd. Suite 1070, **a minimum of 10 days** before the event start date; during **Business Hours of 8am – 3pm**. The Music & Entertainment Division will review the application, conduct a sound impact evaluation, and contact the applicant once a determination is reached.

1. CONTACT INFORMATION

Applicant Name:	
Phone:	Email:
Venue Manager:	
Phone:	Email:
On-Site Contact (during Spring Festival Season):	
Phone:	Email:

2. VENUE INFORMATION

Venue Name:	Address/Zip:
Indoor Capacity:	Outdoor Capacity:
Restaurant General (with 51% food sales): _____ Yes _____ No	
Current Hours of Amplified Sound:	



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3. REQUEST FOR EXTENDED HOURS OF AMPLIFIED SOUND

Requested Hours of Amplified Sound:

Requested Dates:

Source of Sound (live music, DJ, other):

Temporary Use Permit: *Please place a check mark by the appropriate statement.*

- ☐ My request does not require a Temporary Use Permit.
☐ My request required a Temporary Use Permit, which I have already secured.
☐ My request requires a Temporary Use Permit, which I have not yet secured.

Responsible Party (in charge of sound):

Phone:

Will the extension of amplified sound hours result in changes to any of the following:

NO YES If YES – please describe. Attach additional pages, if necessary.

A. Sound System			
B. Line Queuing			
C. Security Procedures (e.g. pat downs, bag checks, metal detectors)			
D. Commercial Vehicle Loading/Unloading			
E. Emergency Exiting for Patrons			
F. ADA Accessibility (Including parking)			
G. Site Plan (Including stage location & size)			



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4. ADDITIONAL INFORMATION (REQUIRED)

A list of all expected talent, sponsors, and anticipated attendance (based on talent) is required to be submitted separately. Information will be considered sensitive security information not for public release. This information must be sent via email to joann.fabian @austintexas.gov. *Your application for extended hours may not be processed until this information is received.*

5. ACKNOWLEDGMENTS (REQUIRED)

Please acknowledge by initialing each of the following statements:

Initials

_____ I understand that this application can take up to 10 business days to process.

_____ I understand that failing to provide all required information, including expected talent, sponsors, and anticipated attendance (based on talent) may delay the processing of this application, beyond the 10 business days.

6. SIGNATURE

Applicant Signature:

Date:

Applicant Printed Name:

City of Austin Use Only

Date Received:

Reviewed By: