### Neighborhood Services Unit

#### Eligibility Documents

1. **Picture ID**
   
   *(Driver License, Government Issued Identification Card, etc)*

2. **Proof of Address**
   
   *(Current Utility bill, Current Lease Agreement, etc)*

3. **Proof of Income**
   
   *(For all household members 18+ years old)*

4. **Current Electricity Bill** *(Austin Energy Only)* and Disconnect Notice
   
   *(Front and backside, only if applying for utility assistance)*

5. **Current Rent Statement/Ledger, Notice to Vacate, Hearing Notice**
   
   *(Only if applying for Rent Assistance)*

#### Proof of Income Examples

- **Checks stubs:**
  
  weekly pay = 4 stubs,
  bi-weekly pay = 2-3 stubs,
  twice a month pay = 2 stubs,
  monthly pay = 1 stub.

  *Do not submit W2 Tax forms or bank statements*

- **Letter from employer**
  
  including signature, phone #, amount & dates paid (if paid in cash)

- **2021 Award Letter(s)**
  
  showing 2021-dollar amount (Social Security, SSDI, VA, TANF, SSI, etc.)

- **Unemployment Income Statement**

- **Child Support Statement**

- **Pension Statements**

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I have my documentation and am ready to apply online.