



City of Austin OUTDOOR MUSIC VENUE PERMIT APPLICATION

INSTRUCTIONS:

1. Please legibly fill in all information being requested on this application.
2. Attach a dimensional site plan and stage layout.
3. Attach a copy of a TABC license and Certificate of Occupancy.
4. A notification fee, as listed below, may be charged for this application.
5. Hand deliver all requirements listed above to the Development Assistance Center (DAC) 505 Barton Springs Rd., Attn: Viktor Auzenne. You may also submit to viktor.auzenne@austintexas.gov and music@austintexas.gov. Notification fee, if required for this application, must be hand delivered to the DAC. For additional information, contact Viktor Auzenne at 974-2941.

INVESTIGATION:

The Music Office is required under Section 9-2-50 (Music Office Review) in Chapter 9-2 of the sound ordinance to conduct an appropriate level evaluation, based on the type of permit being requested and the potential impact to the surrounding community. This investigation may include on-site inspections including sound measurements, discussions with nearby residents and business owners, and any additional research relevant to assessing potential impacts. When reviewing and making recommendations regarding annual outdoor music venue permit applications, the Music Office coordinates with multiple departments including Austin Police Department (APD) and Austin Fire Department (AFD).

NOTIFICATION FEE: A fee of \$302.00 is required under Section 9-2-54 (Notice of Application) for notification of single-family owners within 600 feet of the site, multi-family use located adjacent to the site, or registered neighborhood organizations whose declared boundaries are within 600 feet of the site. A check in the amount of \$302.00 is due at the time of application for OMV permit applications.

PERMIT FEE: If the permit is approved, an additional check in the amount of \$64.08 is due at the time the permit is picked up by the applicant.

TIMELINE: Per City Code, the Music Office is to receive an application from the DAC within three business days of submittal. The Music Office will conduct an appropriate level investigation, prepare a report recommending approval or denial of the application with any appropriate conditions and restrictions, and return it to the Planning and Development Review (PDR) Office. The final determination will be made by PDR no later than 45 days after the application is submitted.

VENUE INFORMATION	
Venue Name:	Venue Address/Zip:
Venue Manager Name:	Cell Phone:
Email:	
Venue Size (sq. ft.):	Venue Capacity (inside/outside):
District: <input type="checkbox"/> Warehouse Entertainment <input type="checkbox"/> Sixth Street Entertainment <input type="checkbox"/> Other	
Restaurant General (with 51% food sales): <input type="checkbox"/> yes <input type="checkbox"/> no	
Name/#/Type of Liquore License (if no license, describe application status):	



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CONTACT INFORMATION

Applicant	Name:	Phone:
	Email:	
Business Owner	Name:	Phone:
	Email:	
Property Owner	Name:	Phone:
	Email:	
	Street Address (City, State, Zip):	

AMPLIFIED SOUND INFORMATION

Amplified sound must be directed away from residences and comply with all conditions set forth in the Sound Impact Plan. Please visit www.austintexas.gov/department/musicamplified-sound for information regarding permit requirements. Contact Don Pitts at 512-974-7821, David Murray at 512-974-7817, or music@austintexas.gov for additional information.

Responsible Party in Charge of Sound:	Name:	Phone:
	Email:	
Sound Company:	Phone:	
Source of Sound:	SPL of Speakers at One Yard:	
Number and Size of Speaker Cones:		
Sound Mitigation Measures Planned or Implemented:		
Proposed Hours of Amplified Sound		
Sunday	to	Thursday
Monday	to	Friday
Tuesday	to	Saturday
Wednesday	to	to

ENTERTAINMENT DISTRICT ALLOWANCES

Warehouse or Sixth Street Entertainment: Sound equipment may be operated up to 85 decibels between the hours of 10:00 a.m. and 2:00 a.m., unless a more restrictive decibel limit is set forth in the Sound Impact Plan.

Outside either district: Sound equipment may be operated up to 85 decibels or up to 70 decibels at a restaurant general (51% food sales), unless a more restrictive decibel limit is set forth in the Sound Impact Plan. Sound equipment may be operated between the hours of 10:00 a.m. and:

1. 10:30 p.m. Sunday through Wednesday
2. 11:00 p.m. on Thursday
3. 12:00 a.m. midnight Friday or Saturday



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REVOCATION OF PERMIT

As stated in Section 9-2-65 (Revocation of Live Music Permit), the Music Office may recommend that a permit be revoked for repeatedly exceeding the allowable decibel limits, hours of permitted sound amplification, or for other violations of conditions set forth in the Sound Impact Plan. The permit expires at midnight on the first anniversary of the date it was issued. It is the applicant's responsibility to apply for permit renewal prior to expiration. The accountable official may refuse to issue or renew an outdoor music venue permit if the permittee has been convicted of more than two permit violations under Chapter 9-2, or if the property where the sound equipment will be used has received more than two permit violations.

SOUND COMPLIANCE HISTORY

In the past year has any employee, agent or representative of the venue where sound equipment will be located received a citation(s) related to sound permit violations? Please list, if any, how many warnings and citations the venue has received and briefly explain the cause of each (no sound permit, playing past cut-off times, exceeding the decibel limits).

Warnings:

Citations:

NEIGHBORHOOD OUTREACH

Applicant is encouraged to notify the neighborhoods and residents surrounding the proposed event location. A list of all Neighborhood Organizations who are registered with the City of Austin is available at www.austintexas.gov/cr. The Music Office can help you determine the extent of community outreach and notification that your proposed event requires.

Nearby neighbors and businesses you have contacted:

SIGNATURE

Applicant Signature:

Date:

Applicant Printed Name:

City of Austin Use Only

Date Received:

Reviewed By: