



Required Asbestos Compliance Instructions for Notice Form

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

Required Asbestos Compliance Notice

To any person disturbing, removing, encapsulating, or enclosing any amount of asbestos within a public building for any purpose, including repair, renovation, dismantling, demolition, installation, or maintenance operations, or any other activity that may involve the disturbance, encapsulation, enclosure, or removal of any amount of asbestos-containing building material, whether intentional or unintentional:

[Chapter 296 of the Texas Administrative Code](#) establishes:

Who is excluded?

A single private residence or a single apartment building with no more than four dwelling units.

Who is not excluded?

A building or structure, or group of buildings or structures, at a single demolition or renovation site controlled by the same owner or operator. When there are two or more residential buildings that contain four or fewer dwelling units on the same site that are controlled by the same owner or operator.

What is required to obtain a permit? Complete the Required Asbestos Compliance Notification Form.

A person obtaining a permit for renovating or demolishing a public or commercial building must provide one of the following types of documentation:

1. **Written evidence that an asbestos survey of all parts of the building affected by the planned renovation or demolition has been completed by a person licensed to perform a survey; or**
2. **Written certification from a Texas-registered architect or Texas-licensed professional engineer that:**
 - a. Identifies the name of the building, the street address, and the specific area of the building that applies to the certification.
 - b. Certifies that the Texas-registered architect or Texas-licensed professional engineer has compiled and reviewed the information from:
 - i. MSDSs and SDSs of the materials used in the original construction of the building and any renovations or alterations of all parts of the building affected by the planned renovation or demolition, has matched them by manufacturer to materials on-site in the construction; and
 - ii. Any previous asbestos survey report of the building that is conducted as required at the time of the survey.
 - c. Certifies that in the architect's or engineer's professional opinion, no part of the building, including the building materials, affected by the planned renovation or demolition contain asbestos.
 - d. Specifies the dates of each asbestos survey report reviewed.
 - e. Specifies whether the relevant work was new construction or renovation; and
 - f. Specifies the dates of completion of all original construction and renovations or alterations that apply to the certification.

References

- Senate Bill 509, September 1, 2001
- Exclusions: [Chapter 296, Subchapter A, §296.1 \(c\)](#)
- Definition of Survey: [Chapter 296, Subchapter B, §296.21 \(92\)](#) Definition of Survey Report: [Chapter 296, Subchapter B, §296.21 \(93\)](#)
- Limited vs. Comprehensive Asbestos Survey: [Chapter 296, Subchapter K, §296.191 \(e\)](#)
- Demolition of residential building with four or fewer dwelling units: [Chapter 296, Subchapter K, §296.191 \(g\)](#)
- (4) Survey or certification required for municipal permit: [Chapter 296, Subchapter K, §296.191 \(q\)](#)



Required Asbestos Compliance Notice Form

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

Building Name: _____
Project Address: _____
City: _____ County: _____ ZIP: _____
Specific Area of the Building (floor, sf, location): _____
Name of Person Completing Form: _____
Firm Address: _____
City: _____ County: _____ ZIP: _____
Contact Number: _____ Email: _____

Check Applicable Box and Complete (check only one box):

☐ **Option 1:** Written evidence has been provided in the application submittal that an asbestos survey of all parts of the building affected by the planned renovation or demolition has been completed by a person licensed to perform a survey.

Survey Date: _____ Name of Licensed Person: _____ License#: _____

☐ **Option 2:** Compliance exclusion due to Public Building status as defined by [Texas Administrative Code](#) (see #74), private residence, or apartment with no more than (4) dwelling units.

☐ **Option 3:** I am Texas registered architect or Texas-licensed engineer, and certify that:

I have compiled and reviewed the information from:

- i. MSDSs and SDSs of the materials used in the original construction of the building and any renovations or alterations of all parts of the building affected by the planned renovation or demolition, has matched them by manufacturer to materials on-site in the construction; and,
- ii. Any previous asbestos survey report of the building that is conducted as required at the time of the survey (listed below, please attach additional reports reviewed);

Date of Each Asbestos Survey Reviewed	"New Construction" or Renovation	Date of Completion Construction/Renovation/Alteration

AND, in my professional opinion, no part of the building, including the building materials, affected by the planned renovation or demolition contains asbestos.

Signing this form verifies that the information provided is deemed accurate and complete based on available records. The customer may be responsible for costs associated with corrections due to invalid information provided.

Name & Signature: _____ Date: _____

TX License or Registration #: _____