



**TO:** Department Directors

**FROM:** Greg Canally, Deputy Chief Financial Officer

**DATE:** March 11<sup>th</sup>, 2009

**SUBJECT:** City of Austin's Federal Stimulus Program – Next Steps

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Thank you for your prompt response in identifying programs included in the American Recovery and Reinvestment Act (ARRA) that the City could potentially access. This list is attached. We have sent this list to Council, and I am attaching here as well. It is also up on the City's Federal Stimulus webpage at [www.cityofaustin.org/stimulus](http://www.cityofaustin.org/stimulus). As we work with our team in Washington and the community here in Austin, we will continue to assess the legislation for additional opportunities.

Next up is to compile a "Draft" list of potential projects/programs that could access ARRA funding. I am requesting each department submit their draft projects/programs using the database we have set up on <http://asp.ci.austin.tx.us>. You will be asked information about the Federal program, funding type, deadlines, project type, project description, etc. Please also describe public input that has already occurred, for example the 2006 Bond Program process. Once entered, this information will be available on the website for you to revisit and edit. This is required for all funding types – formula, competitive grants or loans, and for each individual project/program, even if the process for your specific program has already begun, for example, transportation projects included in the CAMPO list, or if we currently receive funding from the program (i.e. CDBG). **Please enter your projects/programs into the system by end of day Monday March 23<sup>rd</sup>.** A log-in will be required to access this database. Please have your stimulus SPOC email [eDevTeam@ci.austin.tx.us](mailto:eDevTeam@ci.austin.tx.us) to set up log-in/password for the user(s) in your Department.

As we all know, this will be a somewhat unpredictable effort. It is very possible that as you continue to explore the detailed requirements of the identified ARRA programs, there will be a need to expedite a grant application prior to finalization of a recommended list of projects.

Approval for any ARRA grant or loan submission (or if applicable, submissions for formula-driven funding) will be required. Please forward the completed Agency (Federal and/or State) application to me and Heidi Gerbracht under a cover memo, referencing the Stimulus ID# that will be assigned on the system. We will promptly respond to you, and will coordinate any necessary Council actions. Please do not use the existing GAPR form for any ARRA funding request.

Thanks and let me know if you have any questions or concerns.