



City of Austin Fire Department, Special Events
505 Barton Springs Rd Suite 1070 Austin, Texas 78704
AFDSpecialEvents@austintexas.gov



APPLICATION FOR SPECIAL EVENT TENT PERMIT

\$204 PER APPLICABLE TENT

Applications will not be processed until all associated fees are paid in full.

1. What are tent dimensions? _____

2. Will tent have sides or walls? _____

**A site and/or floor plan is required for all applications.
Show tent dimensions, walls, exits, and location on site plan.**

EVENT INFORMATION

Event/Venue Name _____

Address _____

Event Date(s) _____

Event Time(s) _____

Date & Time Event will be ready for inspection: _____

If tent is not set up for inspection during regular business hours, an after-hours inspection and fee may be required.

ON-SITE CONTACT INFORMATION

Contact Name _____

Phone _____

Email Address _____

BILLING INFORMATION

Contact Name _____

Business Name _____

Billing Address _____

Email Address _____

City, State, Zip Code _____

Billing Phone _____

- AFD USE ONLY -

DATE RECEIVED _____

TENT PERMIT

of tents ____ x \$204 per applicable tent = \$ _____

After Hours Inspection Required ()Y ()N