



EMPLOYMENT WEBSITES

City of Austin

www.austintexas.gov/jobs

(512) 974-3210

Government Jobs

<https://www.governmentjobs.com>

Jobs Y'all! <https://jobsyall.com/>

State of Texas Health and Human Services

<https://jobshportal.hhsc.state.tx.us/ENG/careerportal/default.cfm>

Texas Workforce Commission

<https://twc.texas.gov/jobseekers/job-search>

Travis County

<https://www.traviscountytx.gov/human-resources/jobs>

USA Federal Jobs

<https://www.usajobs.gov/>

Work In Texas

<https://www.workintexas.com>

CareerBuilder <https://www.careerbuilder.com/>

Glassdoor <https://www.glassdoor.com/>

Indeed <https://www.indeed.com/>

LinkedIn <https://www.linkedin.com/>

Metro Austin Jobs

<http://www.metroaustinjobs.com/>

Simply Hired <https://www.simplyhired.com/>

US Jobs <https://us.jobs/>

Zip Recruiter <https://www.ziprecruiter.com/>



The City of Austin is focused on improving the quality of life and civic participation in the Austin community and strives to provide economic opportunities and resources that enable its residents to thrive in the community.

The following services are in place to assist you with your needs. Call 3-1-1 to reach the following resources:

- **Americans with Disabilities (ADA) Program Office**
<http://www.austintexas.gov/department/americans-disabilities-act-office> TTY (512) 974-3303
- **Childcare**
<http://www.austintexas.gov/childcare>
- **Language Resources**
<http://www.austintexas.gov/page/resources-renters-language-translation-assistance>
- **Neighborhood Centers**
<http://www.austintexas.gov/neighborhood-centers>
- **Senior Programs and Services**
<http://www.austintexas.gov/department/seniors-programs-and-services>
- **Small Business Program**
<http://www.austintexas.gov/department/small-business-development-program>
- **Veterans Services**
<https://www.austintexas.gov/veterans>

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. For assistance please contact (512) 974-3210 or Relay Texas 7-1-1.

For a PDF version of the brochure, please visit:
www.austintexas.gov/employmentassistance

Updated February 2019

City of Austin Employment Services Satellite Office Schedules

African American Youth Harvest Center
6633 Hwy 290, Suite 303, Austin TX 78723
Mon-Tue 9:00AM-4:00PM
(512) 428-4480 ext. 218

Asian American Resource Center
8401 Cameron Rd, Austin TX 78754
Wed 9:30AM-6:00PM
(512) 974-1700

DeWitty Training and Employment Center
2209 Rosewood Ave, Suite 210,
Austin TX 78702
Mon-Fri 8:00AM-4:00PM
(512) 974-2751, (512) 974-2728,
(512) 974-3478

Workforce Solutions (North)
6505 Airport Blvd Suite 101, Austin TX 78752
Mon, Tue, Thurs and Fri 8:00AM-5:00PM
(512) 597-7237

Workforce Solutions (South)
6505 Burleson Rd, Austin TX 78744
Thurs-Fri 8:00AM-4:30PM
(512) 381-4223



Phone (512) 974-2000
Email employment.services@austintexas.gov
Mailing Address P.O. Box 1088 Austin, TX 78767

www.austincityjobs.org
 Austin City Jobs

City of Austin
 @AustinCityJobs

Employment Resource Guide



Helping Residents Navigate
Employment Challenges



The purpose of this brochure is to provide the information you need to successfully navigate the challenges when finding gainful employment at the City of Austin.

DISCLAIMER: The presence or absence of the names of agencies, organizations, or their services in this brochure does not constitute an endorsement or non-endorsement of the agencies, organizations, or their services. Also, please be aware that there may be costs associated with some resources listed in this guide.



2-1-1 Texas, a program of the Texas Health and Human Services Commission, is committed to helping Texas residents connect with the services needed.

2-1-1 or 877-541-7905 TTY: 877-833-4211
<https://www.211texas.org/>

EMPLOYMENT DOCUMENTS

Birth Certificate

Austin Public Health (If born in Austin, TX)

Call VitalChek (Service Provider) 1-800-457-7586
<http://www.austintexas.gov/department/getting-birth-or-death-certificate>

If born elsewhere in the US, check for your State's Vital Records Website here:
<https://www.cdc.gov/nchs/w2w/index.htm>

Driver License

Department of Public Safety

<https://www.dps.texas.gov/DriverLicense/>
(512) 424-2600

Social Security Number (SSN) Card

Social Security Administration

<https://www.ssa.gov/ssnumber/>
(800) 772-1213

Employment Authorization Document (For Eligible Non-Immigrant Residents)

United States Citizenship and Immigration Services

<https://www.uscis.gov/i-765>
(800) 375-5283



LEGAL SERVICES

Texas Department of Public Safety Criminal Record
https://www.dps.texas.gov/administration/crime_records/pages/juvenilecriminalhistoryrecords.htm#link2
(888) 467-2080

State Bar of Texas Lawyer Referral & Information Services
https://www.texasbar.com/AM/Template.cfm?Section=Lawyer_Referral_Service_LRIS

Equal Justice Center
<http://www.equaljusticecenter.org/>
(512) 474-0007

Lawyer Referral Service of Central Texas
www.austinlrs.com
(512) 472-8303

Texas Law Help
<https://texaslawhelp.org/>

University of Texas at Austin School of Law Mithoff Pro Bono Program Clinics
<https://law.utexas.edu/probono/for-the-public/pro-bono-program-clinics/>



SKILLS, TRAINING & EDUCATION RESOURCES

Austin Area Urban League
www.aaul.org (512) 478-7176

Austin Community College
<http://continue.austincc.edu/> (512) 223-7000

Austin YouthWorks
<https://americanyouthworks.org/programs/txcc/>
(512) 289-5817

AustinFree.net
<http://austinfreenet/> (512) 236-8225

Goodwill Career & Technical Academy
<https://www.goodwillcentraltexas.org/education-job-training/goodwill-career-technical-academy>
(512) 637-7131

Lifeworks Austin
<http://www.lifeworksaustin.org/education-workforce/> (512) 735-2100

Skillpoint Alliance
www.skillpointalliance.org
(512) 323-6773 ext. 123 or (512) 814-3261



WORK CLOTHING ASSISTANCE

Workforce and Education Readiness Continuum
<http://www.wfscapitalarea.com>
(512) 223-5400

Baptist Community Center Mission
<http://www.bccmission.org/BCCMBrochure.htm#Clothing>
(512) 472-7592 or (512) 478-7243

Caritas of Austin
<https://www.caritasofaustin.org/what-we-do/employment/> (512) 479-4610

Dress for Success
<https://austin.dressforsuccess.org/>
(512) 389-3723

Manos De Cristo
<http://www.manosdecristo.org/food.html>
(512) 477-7454



TRANSPORTATION RESOURCES

CapMetro
www.capmetro.org (512) 474-1200

Capital Area Rural Transportation System (CARTS)
<http://www.ridecarts.com/services/disability>
(800) 456-7433

Austin Yellow Bike Project
www.austinyellowbike.org (512) 524-5299

Transit Empowerment Fund (List of Organizations)
<https://www.transitempowermentfund.org/projects/transit-pass-program/>



CHILDCARE RESOURCES

Texas Workforce Solutions Childcare Services
<http://www.wfscapitalarea.com/ChildCareServices/ForParents> (512) 597-7191

Texas Department of Family and Protective Services
http://www.dfps.state.tx.us/Child_Care/Search_Texas_Child_Care/default.asp (512) 438-4800

Partners Resource Network (Youth and Children with Disability)
<http://prntexas.org/texas-ptis/path-project/>
(512) 969-1848



VETERANS SERVICES

Texas Veterans Commission
www.texvet.org (512) 341-4924

Texas Veterans Portal
<https://veterans.portal.texas.gov/>

Travis County Veterans Services
<https://www.traviscountytexas.gov/veterans-services>
(512) 854-9340

Center Point Texas Veterans Services
www.cpinc.org (512) 279-2990



SENIOR COMMUNITY RESOURCES

Texas Workforce Commission
<https://twc.texas.gov/jobseekers/senior-community-service-employment-program>
(512) 936-6024

AARP
<https://www.aarp.org/aarp-foundation/our-work/income/scsep/>
(512) 391-9299

Austin Community College (Women 50+)
<http://sites.austincc.edu/back-to-work-fifty-plus/>
(855) 850-2525

Texas Department of Health and Human Services
<https://hhs.texas.gov/services/aging> (855) 937-2372



VOCATIONAL REHABILITATION SERVICES

Texas Workforce Solutions Vocational Rehabilitation
<https://twc.texas.gov/jobseekers/vocational-rehabilitation-services> (800) 628-5115

ARCIL, Inc.
www.arcil.com (512) 832-6349

Easter Seals
<http://www.easterseals.com/centraltx/>
(512) 440-7819

