

## **PLANNING COUNCIL ACTIVITIES TIMELINE 2015 - 2016**

Starting with JANUARY 2015 through	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB
February 2016 (End of grant cycle)														
PLANNING YEAR (October – July)														
GRANT YEAR (March – February)														
Planning Activities & Deliverables														
NEEDS ASSESSMENT														
(Information analyzed to identify services needed, services provided,														
service gaps for particular groups of PLWHA)														
Data on HIV cases and AIDS cases														
2. Needs of PLWHA in and out of care (including those who know														
their status and the HIV+ unaware-EIIHA)														
3. Existing services available to PLWHA														
4. Unmet needs/service gaps Ryan White should address														
PRIORITY SETTING														
(Process of deciding which HIV/AIDS services are most important														
according to established criteria.)														
Determine how best to meet priorities (guidance or directives can														
be developed)														
Creating an assessment tool and scoring system														
Consider demonstrated cost effectiveness and outcome effectiveness of strategies & interventions														

Coordination in provision of services: HIV prevention, substance abuse, etc.														
RESOURCE ALLOCATIONS														
(Process of distributing available funds across prioritized service														
categories. Instruct AA how to distribute funds in contracting for														
different types of services)														
Must be based on documented need														
2. 75% service dollars for core medical services														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB
Early Intervention Services, if CEO certifies funding is inadequate														
4. Re-allocation														
5. Rapid Re-allocation														
6. Provider Survey (Funding Sources)														
COMPREHENSIVE PLANNING														
(Provides a roadmap beyond the annual process for developing and														
improving a comprehensive and responsive system of care over time.														
Step back from short term tasks to review current system of care)														
Establish and carry out long term goals, objectives, and strategies for delivering services and improving system of care														
Development of contingency plans resulting from health care reform														
Examine ways to increase efficiency of service delivery and maximize use of existing funding streams.														
4. Monitor – Evaluate progress in meeting short and long term goals														

GRANT APPLICATION PREPARATION							
OTHER PLANNING DUTIES:							
Client Satisfaction Survey							
(Administrative Agent Duty, PC committee will review findings during this							
timeframe.)							
Assessment of Administrative Mechanism							
Statewide Coordinated Statement of Need (Part B – Lead) DUE SEPTEMBER							
2016							
Planning Council Training							

Update: 12/29/2014 kw