

**CITY OF AUSTIN HEALTH AND HUMAN SERVICES DEPARTMENT  
SOCIAL SERVICES & CAPACITY BUILDING RFA  
SOLICITATION NUMBER: CB2016LW  
QUESTIONS & ANSWERS**

1. **Question:** Are nonprofits that provide services for music programs in low-income schools eligible to apply?

**Answer:** The City of Austin is seeking applicants who are not currently receiving social service funding directly through the City Health and Human Services Department. All of the remaining requirements for applicant eligibility are listed on page 4 of Section 0500-Application, Scope of Work, and Instructions, which includes the following:

- a. Applicants shall be a nonprofit or government agency that can legally contract with the City
  1. City policy does not permit entering into a contract with an entity that owes taxes to the City.
  2. The Applicant and its principals may not be currently suspended or debarred from doing business with the Federal Government, as indicated by the United States General Services Administration list of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- b. Applicants shall be able to meet the City's insurance requirements for social service contractors. See the insurance requirements in Section 0400 of the RFA.
- c. The Applicant's Board of Directors shall:
  1. Have specific terms delineated by a beginning and ending date
  2. Meet in person a minimum of two times per fiscal year
- d. Within the last five years, the Applicant shall have a minimum of two years successful experience working with the proposed target populations and/or providing the proposed service(s) to clients.

Potential programs should also align with at least one of the principle objectives and goals listed on pages 6-7 of Section 0500-Application, Scope of Work, and Instructions.

2. **Question:** Are organizations that do not hold a direct contract with the City of Austin, but are currently subcontractors on City contracts through social service collaboratives eligible to apply for funding?

**Answer:** The City of Austin is seeking applications from qualified social service providers that do not receive funding directly from the City of Austin Health and Human Services Department. Subcontractors of current collaboratives are not receiving funding directly from the City, and are eligible and encouraged to apply for this solicitation.