

CITY OF AUSTIN

2014 SELF-SUFFICIENCY CONTINUUM FOR SOCIAL SERVICES

SOLICITATION NUMBER: EAD0116

QUESTIONS & ANSWERS

1. **Question:** The RFA requires that we verify residency for clients. Is this rule waived for homeless service providers? If not, how would you like us to verify residency?
Answer: Residency verification is not required for programs as referenced in Section 0620 – Client Eligibility Requirements: “If the program eligibility requires homeless status, the residency requirements and income requirements do not apply”.
2. **Question:** The RFA requires MOUs for collaborations. Not all of our collaborations are documented through MOUs. Would a letter of support suffice in these situations and does the City require that we develop an MOU?
Answer: A collaboration, as defined in Section 0500 – Section 5: Program Strategies & Target Population, is “a consortium with a lead agency/fiscal agent and subcontractors”. All subcontracts funded through this RFA must be established by an MOU, contract, agreement or other legal binding document, however at the time an agency submits a response to this RFA a legal binding document between an Applicant and one or more subcontractors does not have to be in place. A letter of intent would be an appropriate document to provide evidence of an intention to enter into a formal collaborative relationship between an Applicant and one or more other agencies if selected for funding.
3. **Question:** Can we use letters of support for less formal collaborations, like referring clients back and forth, but no money changes hands?
Answer: In this RFA, a consortium with a lead agency working in partnership with one or more other agencies is considered a cooperative. A letter of support would be an appropriate document to provide evidence of a cooperative relationship between an Applicant and one or more other agencies.