

APPLICATION FOR CITY OF AUSTIN RESOLUTIONS
for
2019 - 4% Competitive Low Income Housing Tax Credits

This sheet provides a guide for developers requesting resolutions required by the Texas Department of Housing and Community Affairs for 4% Low Income Housing Tax Credit applications.

PLEASE NOTE: If you are requesting funding from the City, please complete a Rental Housing Development Assistance (RHDA) program application. The RHDA program application can be found at: <http://austintexas.gov/page/housing-application-center>.

1. Resolutions. Please indicate which resolutions are being requested from the City of Austin.

- ☒ Resolution of Support from the Local Governing Body (will be provided to all applicants completing this form and providing all attachments)
- ☒ Twice the State Average Per Capita (will be provided to all applicants completing this form and providing all attachments)
- One-Mile/Three-Year Rule
- Limitations on Developments in Certain Census Tracts
- TERA Approval

For the request to be considered, please attach the following information:

- 1) Please complete the attached Project Summary Form. Tips to fill the form appear when cursor is placed near field.
- 2) A SMART Housing Certification Letter
- 3) Provide a map (8 ½" x 11") indicating the property location and the distance a resident would actually have to walk on a paved surface to get to the **nearest transit stop**.
- 4) Provide a **flood plain map** generated by www.ATXFloodPro.com with the property parcel identified and the legend displayed showing the various types of FEMA Flood Plain zones, if any.
- 5) Provide information about the Developer's Experience and Development Background.

Applications for S.M.A.R.T. Housing certification go through a separate review process. For more information on the S.M.A.R.T. Housing Program, email Sandra Harkins, Project Coordinator, at sandra.harkins@austintexas.gov.

Requests should be submitted to Neighborhood Housing and Community Development, 1000 East 11th Street, 2nd Floor, Austin, TX 78702 to the attention of Ellis Morgan. For more information, contact Ellis Morgan at 512-974-3121 or by e-mail at ellis.morgan@austintexas.gov. E-mailed submissions are acceptable in PDF format.

I certify that, to the best of my knowledge, the attached information provided is true and correct.

Authorized Representative _____ Date _____

Project Summary Form

1) Project Name

2) Project Type

3) New Construction or Rehabilitation?

4) Location Description

5) Census Tract

6) Council District

7) Elementary School

8) Affordability Period

9) Type of Structure

10) Occupied?

11) How will funds be used?

12) Summary of Units by MFI Level

Income Restrictions	Efficiency	One Bedroom	Two Bedroom	Three Bedroom	Four (+) Bedroom	Total
At or below 30% MFI						
At or below 50% MFI						
At or below 60% MFI						
At or below 80% MFI						
At or below 120% MFI						
No Restrictions						
Total Units						

13) Initiatives and Priorities

Initiative	# of Units	Initiative	# of Units
Accessible Units for Mobility Impairments		PSH Units (Non-Housing First)	
Accessible Units for Sensory Impairments		Housing First Units	

Use the City of Austin GIS Map to Answer the questions below

14) Is the property within 1/2 mile of an Imagine Austin Center or Corridor?

15) Is the property within 1/4 mile of a High-Frequency Transit Stop?

16) Is the property within 3/4 mile of a Transit Stop?

17) The property has Healthy Food Access within:

18) Estimated Sources and Uses of funds

Sources

Debt	
Third Party Equity	
Grant	
Deferred Developer Fee	
Other	
City of Austin	

Total \$

Uses

Acquisition	
Off-Site	
Site Work	
Site Amenities	
Building Costs	
Contractor Fees	
Soft Costs	
Financing	
Developer Fees	

Total \$