

Attachment 1

Timeline / Scenarios for Possible Affordable Housing Bond Election

Nov. 2013 or Nov. 2014 Election

May 2014 Election

Action Item	Responsible City Staff	Description	Effort Required	Effort Complete	*Possible Presentation Date(s)	Effort Complete	Possible Presentation Date(s)
Comparative practices undertaken by peer cities to provide the community with voter information	Capital Planning Office (CPO) and NHCD	Determine how other Texas cities have provided information to voters regarding affordable housing items on the ballot	Research other Texas cities' voter information	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting (Nov 2014 election date will require additional future updates)	March 21, 2013	March 21, 2013 or March 28, 2013 Council Meeting
Update on current plans for tax ratification and/or bond elections of other governmental jurisdictions within the City of Austin	CPO	Determine the timing of other jurisdictions within the City of Austin regarding possible tax ratification or bond elections over the next five years	Confirming and updating projected timeline of jurisdictional tax elections presented to Council Audit & Finance Committee on June 27, 2012	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting
Recap of work done by the 2012 Bond Election Advisory Task Force related to affordable housing bonds	CPO	Provide a summary of the process used and the information gathered and reviewed by the Affordable Housing Committee of the Bond Election Advisory Task Force in developing a recommendation on an affordable housing bond proposition on the 2012 ballot	Review of work of Affordable Housing Committee	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting
Community input from Imagine Austin and 2012 bond development efforts	CPO	Determine input provided by the general public that shaped recommendations on affordable housing in Imagine Austin and the 2012 bond development process	Review of community input on affordable housing from both efforts	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting

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Determine timing of possible elections and associated deadlines	Legal	Determine date by which Council must call an election.	Already determined through Texas election law: 1) Election on November 5, 2013 must be called by August 26, 2013, and 2) Election on May 10, 2014 must be called by February 28, 2014 3) Election on November 4, 2014 must be called by Aug. 18, 2014	See Memorandum dated Feb. 14, 2013	NA	See Memorandum dated Feb. 14, 2013	NA
Compare ballot language for 2006 affordable housing bond to ballot language for 2012 housing bonds	Legal	Comparison of ballot language for the two affordable housing propositions	Already reviewed language for both, and have determined that either option is appropriate and legal.	See Memorandum dated Feb. 14, 2013	NA	See Memorandum dated Feb. 14, 2013	NA
Estimate debt capacity at the City's current tax rate	Financial Services	Presentation to the City Council on debt capacity.	Current report on the City's debt capacity will require completion of the FY 2014-2018 Financial Forecast. An additional update will be prepared, if needed, for the FY 2014 Proposed Budget and August 2013 General Obligation Bond Sale.	Initial analysis by May Update, if needed, by August	May Council Meeting Update as needed in August. (Nov 2014 will require an additional update closer to date.)	Same as for November 2013 Election	Same as for November 2013 Election
Development of Community Engagement and Communication Plans	CPO/NHCD/ Public Information Office (PIO)	Develop a plan to obtain input from the community and communicate information on affordable housing to the public.	Time to develop plan, identify necessary resources	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting	March 7, 2013	March 21, 2013 or March 28, 2013 Council Meeting

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NHCD led briefing and presentation to present studies, research, and analysis on affordable housing responsive to the resolution.	NHCD	Task includes all items NHCD is required to complete as detailed in the Council resolution. This item provides a possible completion date of information needed for public input and Council decision-making process and is only a starting point for discussion.	Research will require collaboration with affordable housing partners to present recent studies and data	End of May	Council and the HHS Committee March - May	End of November 2013	Council and the HHS Committee (Date TBD from March - October)
Community Engagement Efforts	CPO/NHCD/ PIO	Community outreach on affordable housing issues	Time to develop plan, identify necessary resources	April-August	TBD	April 2013- February 2014	TBD
Communication Efforts	CPO/NHCD/ PIO	Communication once election has been set	Time to develop plan, identify necessary resources	August-November	TBD	February-May 2014	TBD
Council presentation initial staff recommendation, provides preliminary guidance on bond package	NHCD/CPO	Present collection of studies, information gathering, and community input on affordable housing	Staff time to organize, compile, and determine appropriate presentation materials	June	Council HHS Committee (June) Regular Council Meeting (June) Council Work Session (June) Regular Council Meeting (June)	December 2013	Council Work Sessions, Regular Council Meetings, and Council HHS Committee Meetings (November-December 2013)

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Council finalizes bond package	NHCD/CPO/ Finance/Law	Provide Council with needed information to finalize bond package	Staff time to organize, compile, and determine appropriate presentation materials	By August	Council Work Session (August) Council HHS Committee (August) Council Work Session (August) Council Meeting (August)	By February 28, 2014	Council Work Sessions, Regular Council Meetings, and Council HHS Committee (Month of February 2014)
Council calls bond election	NHCD/CPO/ Law/Clerk	Decision that sets date of election	Council review and action	By August 26, 2013 or August 18, 2014	By August 26, 2013 or August 18, 2014	By February 28, 2014	By February 28, 2014
Election Day					November 5, 2013 or November 4, 2014		May 10, 2014