City Code Section 2-7-72(F) requires that members of council report the following information regarding offers of any trip or excursion accepted by the member on the City’s behalf from a person or entity other than the City, and that members of council submit the report to the city clerk before embarking on the trip or excursion:

Name of the sponsor:

Place or places to be visited:

Purpose of trip or excursion:

Date and duration of trip or excursion:

Trip value (reported no later than 15 days from return):

Additional explanatory pages may be attached as necessary.

Date: ___________________   __________________________________________

Signature

Printed Name

Title (Mayor, Mayor Pro Tem, or Councilmember)

STATE OF TEXAS
COUNTY OF TRAVIS

This instrument was acknowledged, sworn to and subscribed before me by

________________________________________

On the _____________day of ________________, __________, to certify which witness
my hand and official seal.

____________________________
Notary Public in and for the State of Texas

____________________________
Typed or Printed Name of Notary

Approved by the Ethics Review Commission 10/11/2011
Page 1 of 1