



## City of Austin Municipal Court

Address: 6800 Burleson Rd., Bldg 310, Ste 175, Austin, TX 78744

Mail: P.O. Box 2135, Austin, TX 78768

Phone: (512) 974-4800; Fax: (512) 974-4882

Email: [court@austintexas.gov](mailto:court@austintexas.gov); Internet: [www.austintexas.gov/court](http://www.austintexas.gov/court)



### OPT OUT LETTER

Date \_\_\_\_\_

Defendant Name (Print legibly) \_\_\_\_\_  
(as it appears on the case/citation)

Case Number \_\_\_\_\_

Violation Description \_\_\_\_\_

I do not want to complete the following for which I received prior court approval:

Deferred Disposition      OR      Driving Safety Course  
(check one)

I understand that the law allows me an opportunity to appear before a judge to show cause why I have not or will not comply with the terms of my deferral or Mandatory Driver Safety Course, as applicable. I do not wish to exercise my option of appearing before a judge and ask that the court accept my previous plea of no contest, find me guilty, and apply any court costs and fees previously submitted towards the remaining balance of my case, if applicable. I understand that, per statute, an administrative fee of \$10.00 will be added to my case. I understand that by not completing the course, a conviction will appear on my driving record if the offense is reportable to the Department of Public Safety. I also understand that if my balance is not paid in full before my Revocation Hearing and I fail to appear, a warrant may be issued for my arrest.

Signature of Defendant \_\_\_\_\_

\*Sworn and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public      OR      Deputy Court Clerk

In and for the State of \_\_\_\_\_

*\*A notary is required if you are submitting this form via mail or email. If submitting in person, a notary is not required.*

Case information is also available at [www.austintexas.gov/public](http://www.austintexas.gov/public)

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

Revised 10 April 2020