

RENTAL FEE RATES (Effective 1.1.2018)
FY 2017 - 2018 City of Austin Parks and Recreation Fee Schedule

Staff and Utility Fees: are charged for rentals outside of regular AARC business hours.

Equipment Fees: equipment only available for ballroom rentals.

Rental Time: Events must end no later than 11pm with cleanup completed by 12am. All persons must vacate premises by 12am.

Cancellation Policy: Events cancelled more than 30 days before event date, will receive a full refund and are cancelled without penalty. Events cancelled less than 30 days before event date, are responsible for hourly rental rate. Deposit, staff and utility, & equipment charges are refunded or applied to any unpaid rental rate balance.

Space	Rental Rate	Notes
Ballroom - Deposit Required	\$155 per hour	When ballroom is rented at least 4 hours, a maximum of 2 additional hours will be provided free. 2 free hours will still be charged staff and utilities if applicable.
Great Lawn - Deposit Required	\$57 per hour	When great lawn is rented at least 4 hours, a maximum of 2 additional hours will be provided free. 2 free hours will still be charged staff and utilities if applicable.
Foyer - Deposit Required	\$50 per hour	Foyer only available for rent Monday - Thursday evenings. Friday - Sunday the use of the foyer is only available with rental of the ballroom.
Classrooms	\$30 per hour	Per classroom
Conference Room	\$30 per hour	
Kitchen	\$50 per day	Kitchen only available for rent with ballroom rental. A certificate of insurance and Austin Public Health temporary food event permit are required.
Additional Rental Fees	Rate	Notes
Security/Use Fee Deposits		Deposits refundable post event pending no damage, additional cleanup, overtime fees, additional rental space use, or other fees incurred during event.
No Alcohol	\$200 per day	
With Alcohol Served	\$400 per day	
Kitchen Damage and Cleanup Deposit	\$100 per day	
Staff	\$40 per hour	Staff and utilities charged for rentals outside of regular business hours.
Utilities	\$15 per hour	Staff and utilities charged for rentals outside of regular business hours.
Equipment and Amenity Fees	Rental Rate	Notes
Standard Ballroom A/V Package	\$0	Includes setup & use of projector, presentation remote, laptop, podium, and up to 3 wired or wireless microphones.
Mobile Projector Screen	\$25	Includes 8'x8' Tripod front projection screen and projector.
Ballroom Mixer & Mic Package	\$50	Includes setup & use of above items and up to 6 - wired microphones.
Ballroom Powered Speaker Package	\$60	Includes setup & use of 2 - 2000 Watt Speakers and Stands.
Ballroom Tree Light Package	\$50	Includes setup & use of 4 lights, cables, 2 T-bar stands
Ballroom MegaPro Light Package	\$50	Includes setup & use of 4 wash lights, cables.
Staging Fee	\$25 - \$100	\$25 - Add 3 additional stage panels to existing 12'x24' stage \$50 - Adjust/moving existing stage layout \$100 - Relocate entire stage *Event modifications subject to staffing availability
Dressing Room use (w/ballroom rental)	\$25	Room #8 will be provided as a dressing room only outside of regular business hours; during business hour rentals if a dressing room is needed, a room must be rented at regular rental room rates.
Copies	\$.10 (Black & White) \$.25 (Color)	Copies available for emergency situations only.