



TEXTILE PROGRAM SUPPLY LIST

DOUGHERTY ARTS SCHOOL

1110 Barton Springs Road, Austin, TX 78704 • 512-974-4040

Handmade Paper

Kelly Chambliss

SUPPLIES

Students must bring their own supplies.

- Other supplies may be added as the course progresses, as suggested by the instructor.
- Please keep your receipts in case the class is cancelled or to return unused supplies.

SUPPLIES FOR FIRST DAY

- Students need to source paper to recycle, ideally bring it in already shredded.
- 1 jumbo sponge
- 1 large cooking sheet/tray, needed to help you take your stack of heavy wet paper home. 11x17 is recommended.
- 1-3 plastic cups
- Items for inclusions: rose petals, botanicals, leaves, etc.
- Microfiber Cleaning Cloth, pack of 24—each cloth will help you separate the paper you make each week and take them home to dry.

OPTIONAL & SUGGESTED SUPPLIES

- None.

SUPPLY STORE(S)

The City of Austin can not recommend vendors. We suggest an online search for art supply stores that are local and online.

ATTENDANCE & STUDIO ACCESS

- Program attendance is the responsibility of the participant. Failure to attend does not entitle a participant to a transfer or a refund. Make-ups are not available for absences. Fees will not be prorated for absences. (See Enrollment Policies)
- Due to safety, CHILDREN, FRIENDS, and PETS (except official, certified assistance animals) ARE NOT ALLOWED in studio.
- The studio/classroom is only open and available to registered students during their registered class time.
- The studio cannot be used without supervision.
- If you arrive early and another class (not your class) is in session, please do not enter the studio out of courtesy for students that have paid for their time in class. Questions about class times can be directed to the registration office, program specialist, class brochure or found online.

PERSONAL CAUTION & SAFETY

Food and drinks: Due to safety all drinks must be in a sealed container to prevent contamination. No food is allowed in the Clay Studio, food may be consumed in the lobby area or outside at the picnic table. All clay items produced, fired and glazed in the Dougherty Arts School are recommended for decorative purposes only and are NOT "food safe." Raku glazes are not "food safe."

PERSONAL BELONGINGS

Do not bring valuable items to class. Do not leave valuable items exposed in plain site in your vehicle. Keep handbag, backpack and supplies near your work area. The City of Austin, Parks and Recreation Department and Dougherty Arts Center staff are not responsible for lost or stolen items. Please report loss or theft to a staff member.

CONSUMPTION OF ALCOHOL

The studio / classroom environment contains potentially dangerous materials and equipment. DAC students, staff, instructors and contractors should not consume alcohol before or during class. Possession or consumption of alcoholic beverages is prohibited in all areas of the Dougherty Arts Center except the Julia C. Buttrick Gallery under special circumstances. Alcohol will only be available in the Gallery if the renter or organization **hosting the event** provides alcohol for consumption to the general public; has provided liability insurance and an alcohol license; and the Parks Department Director has given approval.

- No alcohol may be taken from the gallery into the studio, classroom or other areas of the Dougherty Arts Center.
- Students should not drink alcohol at the reception and return to the classroom. If alcohol is consumed the student will be asked to leave and no refunds will be given.



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Safety and Conduct Guidelines

The Dougherty Arts Center promotes an environment in which all participants feel safe, secure and without obstacle to participate in their registered classes and other programs and activities.

Unless accommodation arrangements have been made in advance with our Inclusion Office, adult and senior students must be able to participate independently in class.

Family, friends, children and pets are not permitted to attend with the enrolled student.

Students must be dressed appropriately and safely for the class, including wearing appropriate shoes, clothing and jewelry that fits properly not to catch or cause safety hazards around art supplies, chemicals, classroom tools or equipment.

Each student is responsible for his / her own conduct.

Students who are:

- disruptive
- who threaten, attempt injury or damage to people or property
- who use abusive language
- ignore staff instructions
- behave in a manner deemed inappropriate or unsafe by staff

The following will happen:

Student will be removed from the class for the remainder of the session without refund, transfer or make-up.

- Students are required to comply with all policies, procedures and direction of Dougherty Arts Center staff to ensure the safety and productivity of classes for all students.
- Students who violate these requirements may be suspended and / or removed from the property for a specified period of time to be communicated verbally or in writing by a City of Austin employee.