

Zilker Hillside Theatre

REQUEST FOR RESERVATION

THIS FORM DOES NOT CONFIRM A RESERVATION

Mailing address:
The Dougherty Arts Center
1110 Barton Springs Road
Austin, Texas 78704
Phone: 512-974-4045
Fax: 512-974-4003

Name of organization:

Contact Person:

Telephone:

Email:

Mailing address:

Alternate Contact Person:

Telephone:

Email

Title of Event:

Brief description of event:



Requested Dates and Hours (Include all set up, rehearsal, performance and strike dates and times)

Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	
Date		From (am/pm)		To (am/pm)	

Rain Date:

Number of participants (performers):

Number of participants (staff/crew):

Estimated attendance (per performance):

Will donations be taken?: YES NO



Lighting/Sound/Scenery:

All City equipment provided to the renting organization is made available as is and said organization shall bear the risks in using the equipment provided. Damage to any City of Austin equipment shall be paid in full by the organization renting the facility. Zilker Hillside Theater does NOT provide sound reinforcement.

Will event require scenery? YES NO

If yes, please provide a brief description of the set design plan:

Will event require special lighting? YES NO

If yes, please provide a brief description of the special lighting:

Individuals or organizations that intend to use amplified sound MUST obtain a sound permit from the office of special events no later than 14 days prior to the reservation date.

Will event require sound reinforcement? YES NO

If yes, please provide a brief description of the sound needs:

Concessions:

Individuals or organizations that offer food at Zilker Hillside Theater are required to obtain a Temporary Food Event Permit. THE SALE OR SERVING OF ALOCHOL IS PROHIBITED AT ZILKER HILLSIDE THEATER.

Will your organization be offering concessions? YES NO

If yes, please provide a brief description:



PARK CURFEW HOURS -

Please know that the **Zilker Hillside Theater** is subject to regular **park curfew hours (from 10:00 P.M. to 5:00 A.M.)**. If your scheduled performance/event will run over into the designated curfew time, permission to do so must be requested in writing to the Zilker Theater Manager for approval by the Parks and Recreation Department.

Will you be requesting approval to stay beyond established park curfew hours?

YES

NO

SIGNATURE:

By my signature below I represent that I have reviewed and understand this information. I understand that this is only a request for a reservation, not a confirmation or reservation agreement.

RENTER: AUTHORIZED REPRESENTATIVE:

Signature:

Date:

